

MINUTES OF THE REGULAR MEETING OF THE GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS

September 1, 2026, 6:00 pm

1110 E. Friendly Pines Road, Prescott, AZ

CALL TO ORDER

The meeting was called to order on September 1, 2026, at 6:01 pm by Board Chairman Andy Lamar.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials

PLEDGE OF ALLEGIANCE

ROLL CALL

Present at the meeting were Chairman Andy Lamar, Clerk Annette Starr, and Board Members Eric Rogers, Mick Gleason and Daniel Mort.. This constitutes a quorum and the meeting was continued and chaired by Chairman Lamar according to district bylaws. Also present were District Fire Chief Ernesto Manzanedo, Assistant Chief Nate Hallowell and the District's Attorney Robert Miller.

APPROVAL OF MINUTES

Board Chairman Andy Lamar made a motion to approve the regular meeting minutes of August 4, 2026 seconded by Mick Gleason. The motion was carried unanimously.

COMMUNITY COMMENTS

None.

PUBLIC APPEARANCES

None.

CHIEF'S REPORT

- **Calls for service:** For the month of August 2026 - 10 EMS calls, 1 public assists, 1 fire alarms, 2 smoke investigations, 1 possible structure fire (turned out to be burnt food), 1 trail rescue.
- **New Firefighter Testing Process:** Due to firefighter Stuart Cox moving to a different agency we had a position that needed to be filled. On August 27th we had a firefighter testing process at the station. We had two of our new reserves apply for the position, Jacob Sanders and Thurman O'Herlihy. The testing process consists of an Oral Board and a Skills Portion. Thurman Ohurlikey scored the highest of the two and was offered the position and he accepted it. His first day was September 2nd.
- **PFD Mutual Aid Agreement:** Chief Manzanedo reports that after reviewing the document, our attorney did not find any issues with it. In summary it allows us to participate in a group purchasing program with the City of Prescott Fire Department for all things including equipment, personal protective gear and apparatus. It should allow us to save money on those large capital purchases, and also provide continuity of equipment. It also solidifies the sharing of resources on off district assignments. It will strengthen our sharing of personnel for off district assignments and the ride along program to help gain skills and opportunities. We will also have unlimited access to the training facility and more opportunities to train together. This Mutual Aid Agreement can be terminated at any time, for any reason, by either party. After approval by the Prescott City Council, it will come back to the GCFD board for our final approval.

FINANCIAL REPORT

Financial report for July 2026, given by Board Clerk Annette Starr.

General Fund	\$27,209.32	Capital Reserve - Undesignated	\$23,980.43
Line of Credit	\$0	Capital Reserve - Engine Fund	<u>\$1,515.67</u>
OneAZ – Checking	\$13,718.77	Capital Reserve - Total	\$25,496.10
OneAZ– New Checking	\$375.89		
OneAZ – Savings	\$5.00		

Eric Rogers made a motion to approve the financial report given. Seconded by Andy Lamar. The motion was carried unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMUNITY COMMENTS

None.

BOARD MEMBER COMMENTS

Chairman Lamar thanked everyone for their time and service.

ADJOURNMENT

Chairman Andy Lamar made a motion to adjourn the meeting, seconded by Daniel Mort. The motion was carried unanimously. The meeting adjourned at 6:27 pm.

Prepared by:

Annette Starr, Board Clerk
Groom Creek Fire District