

MINUTES OF THE REGULAR MEETING OF THE GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS

September 2, 2025, 6:00 pm
1110 E. Friendly Pines Road, Prescott, AZ

CALL TO ORDER

The meeting was called to order on September 2, 2025, at 6:00 pm by Board Chairman Andy Lamar.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCVFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials

PLEDGE OF ALLEGIANCE

ROLL CALL

Present at the meeting were Chairman Andy Lamar, Clerk Annette Starr, Board Members Eric Rogers, Mick Gleason and Daniel Mort. This constitutes a quorum and the meeting was continued and chaired by Chairman Lamar according to district bylaws. Also present were District Fire Chief Ernesto Manzanedo and Assistant Chief Nate Hallowell.

APPROVAL OF MINUTES

Chairman Lamar made a motion to approve the regular meeting minutes of August 5, 2025 seconded by Eric Rogers. The motion was carried unanimously.

COMMUNITY COMMENTS

Great spaghetti dinner and thank you to the firefighters.

PUBLIC APPEARANCES

None.

CHIEF'S REPORT

- **Calls for service:** For the month of August - 1 odor investigation, 3 smoke investigations, 3 public assists, 1 EMS call, 2 illegal burns, 1 vehicle accident, 1 structure fire.
A structure occurred on Old Miner Road at 5:45 am. Our firefighters responded and located the fire using a drone. Assistant Chief Hallowell arrived at the same time as engine 41, and took command. It was approximately a 3300 square foot house that was fully vented through the roof and 25% involved. Water tenders and resources from Prescott Fire were requested. Chief Manzanedo and the Chief from Prescott helped out with the water shuttle operation, due to the fact that the greatest challenge was getting enough water to the scene in a timely manner. CAFMA provided 2 water tenders, firefighter Russel Vaghn and Chief Manzanedo were on our water tenders. Engines 71 and 72 from Prescott Fire responded, as well as two battalion chiefs, and a safety officer from Prescott. Also responding was the Prescott National Forest with a water tender. They were able to contain the fire to the structure and prevent it from becoming a wildfire. A thank you to the Groom Creek Water Users Association for the use of the water hydrants on Friendly Pines Rd., Silver King Circle and at Maripai and Moose, which allowed all of the water tenders to simultaneously be filled at the quickest rate possible. They used approximately 50,000 gallons in a six hour time frame.
- **New engine update:** Update given by Assistant Chief Hallowell. The chassis has arrived at the builder and most of the box has been constructed. Assistant Chief Hallowell will make a trip to the builder on September 8th for a plant tour and to see the build progress.
- **GCVFA Annual Spaghetti Dinner:** The dinner was a success. Thank you to the volunteers and the community for showing up to support the GCVFA. They raised about \$2100.00 from dinner sales, and \$940.00 from boot donations. Chris Starr ran the 50/50 raffle, and Mrs. Webster donated two paintings that were raffled, bringing in additional funds. Thanks to LaBruzza's restaurant for their great support and providing dinner.
- **Annual Audit:** Saunders and Company will be preparing the audit this year on November 10th and 11th, 2025. A report will be given by February or March of 2026.

FINANCIAL REPORT

Financial report for July, 2025, given by Board Clerk Annette Starr.

General Fund	\$73,247.0	Capital Reserve - Undesignated	\$226,892.67
Line of Credit	\$0	Capital Reserve - Engine Fund	<u>\$36,922.67</u>
OneAZ – Checking	\$4,574.00	Capital Reserve - Total	\$263,815.34
OneAZ – Savings	\$5.00		

Board Member Mick Gleason made a motion to approve the financial report given, seconded by Board Member Eric Rodgers. The motion was carried unanimously.

OLD BUSINESS

1. Fire Engine Fundraising Committee Report: Given by Assistant Chief Hallowell. At the previous meeting of the committee it was decided to regroup, and brainstorm possible new fundraising ideas. At the August meeting it was decided that we would organize a cornhole tournament that will take place at Friendly Pines camp on March 22nd, 2026. Friendly Pines Camp will donate the food and proceeds from those sales to the Fire Engine Fund.

2. Capital Improvement Plan: Given by Fire Chief Manazendo. Continuing the discussion from the August 5, 2025 meeting about Objective Two of The Capital Improvement Plan, and the need for getting an additional, or replacing our current advanced life support cardiac monitor. They met with the sales representative shortly after the last meeting and discussed the acquisition of two new monitors, and an automated chest compression device. The quote given for the equipment came to \$120,580.00. They offered financing for 60 monthly payments of \$2200.00. The price of the monitors will be increasing in October. The second monitor will be used for the deployment of an EMS Wildland Fire Team, and would be a revenue stream that would pay off the equipment sooner. After discussing purchasing options, loan interest and possible impact on financing the new fire engine, it was decided to vote on the purchase, and how to finance it.

Board Member Eric Rogers made the motion to approve the purchase of two cardiac monitors and automated chest compression device, seconded by Board Member Mick Gleason. The motion was carried unanimously.

Chairman Lamar made the motion to finance the equipment with \$25,000 down, two board member signatures and contingent upon the contract having no prepayment penalty, seconded by Board Member Eric Rogers. The motion was carried unanimously.

NEW BUSINESS

1. Board request for apparatus acquisition: Board Member Rogers requested that we discuss the purchase of two new department vehicles, but it was decided to table that discussion until the Spring when we start talking about next year's budget.

Chairman Lamar made the motion to table the discussion until the Spring, seconded by Board Member Eric Rogers. The motion was carried unanimously.

COMMUNITY COMMENTS

None.

BOARD MEMBER COMMENTS

Mick Gleason thanked Chairman Lamar for his great job.

ADJOURNMENT

Chairman Lamar made a motion to adjourn the meeting, seconded by Board Member Eric Rogers. The motion was carried unanimously. The meeting adjourned at 7:10 pm.

Prepared by:



Annette Starr, Board Clerk
Groom Creek Fire District