

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS**

**July 1, 2025, 6:00 pm
1110 E. Friendly Pines Road, Prescott, AZ**

CALL TO ORDER

The meeting was called to order on July 1, 2025, at 6:00 pm by Board Chairman Andy Lamar.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials

PLEDGE OF ALLEGIANCE

ROLL CALL

Present at the meeting were Chairman Andy Lamar, Clerk Annette Starr, Board Members Eric Rogers and Mick Gleason. This constitutes a quorum and the meeting was continued and chaired by Chairman Lamar according to district bylaws. Also present were District Fire Chief Ernesto Manzanedo and Assistant Chief Nate Hollowell.

APPROVAL OF MINUTES

Chairman Lamar made a motion to approve the regular meeting minutes of June 3, 2025, seconded by Mick Gleason. The motion was carried unanimously.

COMMUNITY COMMENTS

A community member asked for volunteers for the 4th of July community BBQ.

PUBLIC APPEARANCES

None.

CHIEF'S REPORT

- **Calls for service:** For the month of May - 10 EMS calls, 4 smoke investigations, 4 public assists, 1 hazmat call, 1 illegal burn, 1 wildland fire at Goldwater Lake.
- **New engine update:** Update given by Assistant Chief Hollowell. The chassis should be delivered to them this month, at which time Assistant Chief Hollowell will be scheduling a trip to tour the facility and check on the build.
- **RWOP:** Chief Manzanedo and Assistant Chief Hollowell were invited to attend the Republican Woman of Prescott quarterly luncheon for the recognition of public safety agencies. Many agencies from the area attended and gave presentations.
- **Genasys:** Chief Manzanedo encourages the community to register for the Genasys app. The app informs the community about many different possible emergencies, big and small in our area, and is very simple to use.
- **Fourth of July Parade:** Annual Fourth of July celebration will be from 10 am to noon. Volunteers are welcome to help out. The Friendly Pines Camp parade starts at 11 am.

FINANCIAL REPORT

Financial report for May, 2025, given by Board Clerk Annette Starr.

General Fund	\$262,460.76	Capital Reserve - Undesignated	\$6,896.00
Line of Credit	\$0	Capital Reserve - Engine Fund	<u>\$34,656.67*</u>
OneAZ – Checking	\$8,461.78	Capital Reserve - Total	\$41,552.67
OneAZ – Savings	\$5.00		

Chief Manzanedo transferred \$221,000 on June 30th from the general fund to the capital reserve account.

Chairman Lamar made a motion to approve the financial report given, seconded by Board Member Eric Rodgers. The motion was carried unanimously.

OLD BUSINESS

1. Fire Engine Fundraising Committee Report: Given by Assistant Chief Hallowell. At the last Groomapalooza meeting the committee discussed costs and types of events. Chief Hallowell mentioned that Camp Way has been very helpful in planning the event, and their willingness to help staff some of the activities, such as the Zip Line is much appreciated. The next meeting will be on July 16th, 10 am, at the fire station.

There was a successful fundraiser at the Texas Roadhouse that raised \$942.00 from community donations. Texas Roadhouse's 10 percent contribution came to \$224.00.

2. Executive session for legal consultation: The board moved to a private location for a legal consultation with the attorney for the district, Robert Miller, with regards to the fraud situation.

Chairman Lamar made a motion to enter into the executive session, seconded by Board Member Mick Gleason. The motion was carried unanimously.

NEW BUSINESS

1. Appoint a new Board member: A vote was made to appoint Daniel Mort to the board. Chairman Lamar made a motion to appoint Daniel Mort to fill the vacant board seat, seconded by Board Member Eric Rogers. The motion was carried unanimously.

2. Capital Improvement Plan: Given by Chief Manzanedo. The Capital Improvement Plan is a document that was created in 2022 as a road map for the board that anticipates future agency improvements of the station, and service to the community. We are half way through the plan, and a lot of progress has been made, with many benchmarks being met and are ahead of schedule. The plan moving forward will be to review the Improvement Plan regularly so that progress continues, and that it reflects updates to express the needs of the agency.

COMMUNITY COMMENTS

Chief Manzanedo acknowledged and thanked The Wagoner's, Tom Price, Joan Webster and Nancy Parkey for their generous donations.

BOARD MEMBER COMMENTS

Board Chairman Lamar thanked the Board, and congratulated Daniel and welcomed him to the board.

ADJOURNMENT

Chairman Lamar made a motion to adjourn the meeting, seconded by Board Member Eric Rogers. The motion was carried unanimously. The meeting adjourned at 7:06 pm.

Prepared by:

Annette Starr, Board Clerk
Groom Creek Fire District