

MINUTES OF THE REGULAR MEETING OF THE GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS

**June 3, 2025, 6:00 pm
1110 E. Friendly Pines Road, Prescott, AZ**

CALL TO ORDER

The meeting was called to order on June 3, 2025, at 6:01 pm by Board Chairman Andy Lamar.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials

PLEDGE OF ALLEGIANCE

ROLL CALL

Present at the meeting were Chairman Andy Lamar, Clerk Annette Starr, Board Members Eric Rogers and Mick Gleason. This constitutes a quorum and the meeting was continued and chaired by Chairman Lamar according to district bylaws. Also present were District Fire Chief Ernesto Manzanedo and Attorney for the District Robert Miller.

APPROVAL OF MINUTES

Chairman Lamar made a motion to approve the regular meeting minutes of May 6, 2025, seconded by Eric Rogers. The motion was carried unanimously.

COMMUNITY COMMENTS

A community member thanked the board for all that they do. They also asked about the current fire restrictions, and how they pertain to using a meat smoker, and whether or not it is legal.

PUBLIC APPEARANCES

None.

CHIEF'S REPORT

- **Calls for service:** For the month of May - 7 EMS calls, 1 car accident, 1 wildland fire, 1 police department assists, 1 hazmat call, 2 illegal burns, 3 public assists, 2 fire alarms.

On May 27th there was a wildland fire near Schoolhouse Gulch Road. GCFD made a quick stop of a fast moving fire, and contained it to a quarter acre. Also responding to the fire were Prescott Fire Department, Central Arizona Fire and Medical Authority, Prescott National Forest, and Yavapai County Sheriff's Office. The cause of the fire is still under investigation. The burn site will now be used as a training ground for the Prescott National Forest Fire Investigation team.
- **New engine update:** Update given by Chief Manzanedo. No new update on the build, but we did receive an official drawing of the build. A trip will be planned in mid July to tour the US Pump facility after the chassis is delivered to them.
- **100 Men Who Care:** Assistant Chief Hallowell attended the fundraiser on May 14th, and made a presentation. He received a \$5000 donation that will be used for training. He wanted to thank all of the community members who came out to support him.
- **Firewise Day:** Firewise Day was well attended by approximately 60 people. The event was planned and orchestrated by firefighter Mathew Gordan. He made a presentation on our programs and how the department supports firewise in our community. The Prescott National Forest, Sheriff's Jeep Posse, and Yavapai County Emergency Management also made presentations. Chief Manzanedo also talked about the Genasys App. The App informs the community about many different possible emergencies in our area. He encourages the community to sign up for it.
- **Stage 1 fire restrictions:** Stage 1 fire restriction can have some gray areas in regards to what type of fires are allowed. Property owners can use meat smokers, and have warming fires, as long as there is some type of spark arrester. If there is a fire that seems to be in violation of what is allowed, call 911, and the department will respond.

FINANCIAL REPORT

Financial report for April, 2025, given by Board Clerk Annette Starr.

General Fund	\$176,459.66	Capital Reserve - Undesignated	\$6,643.84
Line of Credit	\$0	Capital Reserve - Engine Fund	<u>\$34,656.67*</u>
OneAZ – Checking	\$5,529.27	Capital Reserve - Total	\$41,300.51
OneAZ – Savings	\$5.00		

Chairman Lamar made a motion to approve the financial report given, seconded by Board Mick Gleason. The motion was carried unanimously.

OLD BUSINESS

1. Fire Engine Fundraising Committee Report: Given by Chief Manzanedo. The Groomapalooza report from the May 28th meeting. At the meeting it was decided to charge \$20.00 for adults, and \$10.00 for kids twelve and under. This price includes activities and music. Campway has offered to staff all of the camp's activities, including the zipline, The next meeting will be on July 16th, 10 am, at the fire station.

2. Discussion on filling vacant Board seat: The board is short one member, and is looking for someone who has been a property owner for at least one year. Board member Rogers will be speaking to a community member that has expressed interest. Arrangements will be made to speak to several prospective members on the phone.

NEW BUSINESS

1. New Budget to be adopted: After reviewing the budget, Board Member Rogers made a motion to accept the 2026 budget, seconded by Chairman Lamar. The motion was carried unanimously.

2. Adopt new Fire Chief contract: After reviewing the new contract, Board Member Rogers made the motion to adopt the new contract, seconded by Clerk Starr. The motion was carried unanimously. The contract was then signed by the board members.

COMMUNITY COMMENTS

Reminder for the Texas Roadhouse fundraiser for Tuesday, June 24th at 4-8 pm. This includes both dining in or takeout.

A community member suggested having some sort of place to display a sign along Senator Highway to let people know about this, and other events.

BOARD MEMBER COMMENTS

Board Chairman Lamar thanked the Board, and expressed his appreciation to the community.

Chief Manzanedo thanked the Starr Family and the Degraff Family for their generous donations.

ADJOURNMENT

Chairman Lamar made a motion to adjourn the meeting, seconded by Board Member Eric Rogers. The motion was carried unanimously. The meeting adjourned at 6:33 pm.

Prepared by:

Annette Starr, Board Clerk
Groom Creek Fire District