

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
May 6, 2025, 6:00 pm  
1110 E. Friendly Pines Road, Prescott, AZ**

**CALL TO ORDER**

The meeting was called to order on May 6, 2025, at 6:00 pm by Board Chairman Andy Lamar.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present at the meeting were Chairman Andy Lamar, Clerk Annette Starr, Board Members Eric Rogers and Mick Gleason. This constitutes a quorum and the meeting was continued and chaired by Chairman Lamar according to district bylaws. Also present were District Fire Chief Ernesto Manzanedo and Assistant Chief Nate Hallowell.

**APPROVAL OF MINUTES**

Chairman Lamar made a motion to approve the regular meeting minutes of April 1, 2025, seconded by Mick Gleason. The motion was carried unanimously.

**COMMUNITY COMMENTS**

None.

**PUBLIC APPEARANCES**

None.

**CHIEF'S REPORT**

- **Calls for service:** For the month of April - 2 EMS calls, 1 car accident, 4 public assists, A stakeout with Prescott Valley until the scene was safe, 1 illegal burn, 1 odor investigation.

The department received a complimentary letter from Battalion Chief Haskell of the Prescott Fire Department in regards to the above car accident that Prescott Fire responded to with GCFD. He wanted to recognize the outstanding performance of Captain Mendez and Firefighter Vaughn. Captain Mendez showed leadership and foresight toward the situation, and because of that he was able to prevent an incident within an incident. The Communication during the incident was excellent, and contributed to the overall safety of the scene. Chief Haskell appreciated the customer service they provided to the patient and her family, as well as the professionalism they demonstrated throughout the incident.

- **New engine update:** Update given by Assistant Chief Hallowell. A trip is being planned for the end of June to tour the US Pump facility. It was suggested by Chairman Lamar that they wait until after the chassis is received in mid July, so they not only will see the facility, but also be able to have a real time update on the engine.
- **Firewise Day:** Firewise day will be held on Saturday May 24th, at 10:00 am.
- **Generous Donation:** The Department received a generous donation from the Bartylla family.

**FINANCIAL REPORT**

Financial report for March, 2025, given by Board Clerk Annette Starr.

General Fund	\$6,041.06	Capital Reserve - Undesignated	\$155,780.16
Line of Credit	\$0	Capital Reserve - Engine Fund	<u>\$34,656.67*</u>
OneAZ – Checking	\$21,789.77	Capital Reserve - Total	\$190,436.83
OneAZ – Savings	\$5.00		

Chairman Lamar made a motion to approve the financial report given, seconded by Board Eric Rogers. The motion was carried unanimously.

## **OLD BUSINESS**

**1. Fire Engine Fundraising Committee Report:** Given by Assistant Chief Hallowell. Assistant Chief Hallowell will be giving a presentation to The One Hundred Men Who Care, on May 14th. The presentation will be given with the intent that they will consider giving our department a percentage of the funds raised. Any funds received will go towards the Groomapalooza event and the engine fund.

There will be a committee meeting on May 28th, at 10:00 am at the fire station. The main topic of the meeting will be discussing different charges related to the event, such as event admission and meal prices.

**2. Discussion on filling vacant Board seat:** The board is short one member, and is looking for someone who has been a property owner for at least one year. Board member Gleason has someone that he has been talking to, and Board Member Rogers has also been talking with someone who is very interested in joining the board.

## **NEW BUSINESS**

**1. Tentative New Budget to be adopted:** After reviewing the tentative budget, Board Member Rogers made a motion to accept the preliminary budget, seconded by Chairman Lamar. The motion was carried unanimously.

## **COMMUNITY COMMENTS**

A fundraiser for the Fire Engine Fund is scheduled at Texas Roadhouse for Tuesday, June 24th at 4-8 pm. This includes both dining in or takeout. Anyone wishing to support this event will need to present a flyer. The flyer will be available on the GCFD social media, or from Texas Roadhouse's website. We are allowed to have table at the restaurant to sell merchandise and to have a raffle. Texas Roadhouse will also provide a raffle basket for the Groomapalooza event, and they will send their mascot, Andy Armadillo, to the event.

## **BOARD MEMBER COMMENTS**

Board Chairman Lamar thanked the Board, and expressed his appreciation.

## **ADJOURNMENT**

Chairman Lamar made a motion to adjourn the meeting, seconded by Board Member Gleason. The motion was carried unanimously. The meeting adjourned at 6:38 pm.

**Prepared by:**

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Annette Starr, Board Clerk  
Groom Creek Fire District