

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
July 2, 2024, 6:00 pm
1110 E. Friendly Pines Road, Prescott, AZ**

CALL TO ORDER

Meeting called to order on July 2, 2024, at 6:00 pm by Board Chairman Eric Rogers.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present at the meeting were Chairman Eric Rogers, Clerk Andy Lamar, Treasurer Jennifer Haslip by phone, and board Member Mick Gleason. This constitutes a quorum and the meeting was continued and chaired by Chairman Rogers according to district bylaws. Also present was District Fire Chief Ernesto Manzanedo.

APPROVAL OF MINUTES

Chairman Rogers made a motion to approve the regular meeting minutes of June 4, 2024, seconded by Gleason. Motion carried, Rogers, Lamar, Gleason all in favor, Haslip abstained.

COMMUNITY COMMENTS

None.

PUBLIC APPEARANCES

None.

CHIEF'S REPORT

- **Auction Results:** Engine 42 went up for auction and sold for \$1,200, the old pump unit sold for \$250, for a total of \$1,450 less the auction house fees estimated at \$250.
- **Calls for service:** For the month of June – 25 EMS, 2 Smoke reports, 2 False alarms, 1 Illegal burn, 1 Vehicle accident with injuries.
- **Forest Service land acquisition:** The gentleman in charge of the real estate division of the Department of Agriculture who's handling this is very enthusiastic about us acquiring the property. Their hope is that we would have room for an engine currently housed over on White Spar across from Safeway.
- **Yavapai College grants and Law Enforcement meeting update:** Chief spoke with the Dean of Health Services who is in charge of the EMS, Nursing, and Fire Science programs. We are looking at obtaining a large facilities grant. Chief is in contact with one of the grant writers to provide demographic information. We are also working on establishing a scholarship program with them. Chief also has a meeting with YC Police Chief Payne on the 30th of this month to discuss emergency response matters.

FINANCIAL REPORT

Financial report for May 2024, given by Treasurer Haslip:

General Fund	\$95,684	Capital Reserve - Undesignated	\$99,208
Line of Credit/Warrants	\$0	Capital Reserve - Engine Fund	\$20,346
OneAZ – Checking	\$900	Capital Reserve - Total	\$119,554
OneAZ – Savings	\$5		

Overall, the budget to actual net income was favorable by \$55,769.

Total revenue was unfavorable by \$27,279. Highlights were Property tax revenue \$47,038 unfavorable.

Total expenses were favorable by \$83,048.

Chairman Rogers made a motion to approve the financial report as given, seconded by Lamar. Motion carried unanimously.

OLD BUSINESS

- 1. Fire Engine Fundraising Committee report:** Chief Manzanedo and Mick Gleason had a meeting to discuss what kind of funding is needed for a new engine. Gleason remarked that we have really good name recognition here in Groom Creek and we need to use that to our advantage. A chart was passed out which showed how we might budget over the next five years for the new engine.
- 2. Adoption of 2024-2025 budget:** The FDAT figures from the County Treasurer's office are in and the new budget was adopted. Chairman Rogers made a motion to adopt the 2024-2025 budget, seconded by Gleason. Motion carried unanimously.
- 3. Chief's vacation payout:** The board accepted the Chief's contract amendment written by the board's attorney, Robert Miller. Chief Manzanedo, Rogers, Lamar, and Gleason signed the amendment. Haslip will sign at a later date. The amendment will allow the board to buy out a portion of the Chief's vacation and sick time at any time during the contract, which would have previously occurred in a lump-sum at the end of the contract.

NEW BUSINESS

- 1. Discussion to appoint new board member:** Annette Starr was appointed to fill the currently vacant board position. The term for this position ends in November. Annette will be sworn in at the next meeting. Motion made by Chairman Rogers to appoint Annette Starr to the board, seconded by Lamar. Motion carried, Rogers, Lamar, Gleason all in favor, Haslip abstained.

COMMUNITY COMMENTS

A community member asked about what the payment arrangements would be if we financed a new truck. Chairman Rogers will have this information for the next meeting.

A community member asked if we had a larger site if we would be hiring more firefighters. Chief Manzanedo responded that if a new site was procured for a new station, that the old station would be used as a maintenance station for apparatus and a community center.

A community member asked if a speed bump on Friendly Pines would be a problem for a fire truck. Chief Manzanedo responded that it would not be a problem. Another community member commented that it would likely be a problem for the snow plow.

BOARD MEMBER COMMENTS

Chairman Rogers thanked the following people for their generous donations to the district: Nancy Parkey, Mark Cody.

ADJOURNMENT

Chairman Rogers made a motion to adjourn the meeting, seconded by Gleason. Motion carried, Rogers, Lamar, Gleason all in favor, Haslip abstained.

Meeting adjourned at 6:59 pm.

Prepared by:



Andy Lamar, Board Clerk
Groom Creek Fire District