



# GROOM CREEK FIRE DISTRICT



1110 Friendly Pines Road - Prescott, AZ. 86303  
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## Minutes of the Groom Creek Fire District Pension Board Meeting Held at the Groom Creek Fire Station – 1110 E Friendly Pines Rd, Prescott, AZ 86303

Meeting Date – July 9, 2020

Meeting Time – 1400 hours

1. **Meeting was called to order at 1400 hours**
2. **Pledge**
3. **Roll Call** – Board Members Present -
  - a. Chairman – Andy Nilsen
  - b. Board Clerk – Thomas Price
  - c. Member – Michael Valenza
  - d. Member – Fire Chief Ernesto Manzanedo
  - e. Member – Probationary Captain Robert Tilman
4. **Approval of Minutes** – A motion to approve the minutes of the regular semi- annual meeting held on January 26, 2019 was made by Board Chairman Andy Nilsen, Seconded by Board Clerk Thomas Price, no discussion, vote all in favor – Motion passed.
5. **Financial Report** – None
6. **Old Business** – None
7. **New Business** Board Chairman Andy Nilsen gave a brief overview on the status of the PSPRS account and actions being taken to resolve some accounting issues.  
GCFD Board Treasurer Jennifer Haslip was in attendance to go further in depth on the PSPRS account actions to bring all attending members on the board up to speed. GCFD Board Treasurer Jennifer Haslip stated that the GCFD Accountant Jackie Moreland, GCFD Administrative Assistant Pat DeGraff and herself have been working for some time now to reconcile accounting issues to the PSPRS account. This has been an ongoing process also involving the County and the PSPRS. They have gone back over the years 2019 and 2020 and have completed both at this time. The District has over funded the total of \$11,834.34 or approximately \$5,000.00 plus for each of those years. They are currently working on 2018 and 2017, which is very challenging due to the GCFD Accountant experiencing a recent family emergency and the PSPRS reps working from home due to the Corona Virus. The process may include more past years due to the unknown length of time this may have been happening. Please note it's very important that this process is followed out thoroughly due to the necessity that the District Members pension fund is properly funded. We will make all necessary corrections to the account when the process has been completed. The District is currently 167% funded which is unheard of for any Fire District, we are very fortunate to be in this position at this time. Thank you for your patience in this matter.
8. **Board Comments** – Board Chairman Andy Nilsen wished to thank GCFD Board Treasurer for her report and assistance with the reconciliation. He also wanted to thank GCFD Accountant Jackie Moreland and GCFD Administrative Assistant Pat DeGraff for their continued hard work on resolving this issue also. He wanted to thank the Board for their work also.  
**Adjournment** – Board Chairman Andy Nilsen Motioned to adjourn the meeting, Seconded by Board Member Michael Valenza, no discussion, vote all in favor motion passed. Meeting adjourned at 1428 hours.

Signed \_\_\_\_\_ Board Clerk Thomas Price July 10, 2020

