

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
April 4th, 2023, 6:00 pm
1110 E. Friendly Pines Road, Prescott, AZ**

CALL TO ORDER

Meeting called to order on Tuesday April 4th, 2023, at 6:00 pm by Board Chairman Andy Nilsen.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present at the meeting were Chairman Andy Nilsen, Treasurer Jennifer Haslip, Board Clerk Andy Lamar, Board Member Eric Rogers and Board Member Michael Valenza. This represents a quorum and the meeting was continued and chaired by Chairman Andy Nilsen according to district bylaws. Also present were District Chief Ernesto Manzanedo and Attorney for the District Robert Miller.

APPROVAL OF MINUTES

Chairman Nilsen made a motion to approve the meeting minutes of March 7th, 2023, seconded by Rogers. Motion carried unanimously.

COMMUNITY COMMENTS

A community member complimented the fire department, fire chief, and his staff, as well as the board.

Another community member commented that he had his homeowner's insurance cancelled due to "wildfire exposure" and was looking for a new insurance company.

PUBLIC APPEARANCES

Jason Person, COO of UCYC was scheduled to appear to discuss expansion plans for Prescott Pines camp and how this would affect the fire district. He sent a last-minute message to the board saying he would not be able to attend the meeting.

CHIEF'S REPORT

- **Calls for service:** 4 EMS, 2 move patient, 2 public assists.
- **Blue Cross and Blue Shield update:** The Chief received a quote Kairos (the carrier for Central Arizona Authorities) which was very similar to the current carrier.
- **Capital Improvement Plan presentation:** The Chief presented the "Acting Chief Officer and Assistant Chief" task book, which represents a five-year plan for training and selecting a new chief by the time Chief Manzanedo retires.
- **Staffing report:** One firefighter is still on medical leave of absence. More information on whether they will be able to return to work may be available by next month.
- **Fuels update:** The district will be unable to utilize the Bark Beetle grant this year due to lack of available applicants to join the crew.

FINANCIAL REPORT

Treasurer Haslip stated the information for the financial report for February 2023 was not yet available. The report for February will be provided along with next month's financial report.

OLD BUSINESS

- A. **GCFD pension fund audit:** The audit board from PSPRS found several small items that may need correction. Several of these items have now been cleared.

NEW BUSINESS

None.

BOARD MEMBER COMMENTS

Chairman Nilsen noted and thanked community members John and Yvonne Biger for their generous donation to the district.

Chairman Nilsen also noted a letter was received from Scott Robinson, North of the Narrows Fire District in Coolin, Idaho, thanking the district for the donation of some extrication equipment we couldn't use here.

COMMUNITY COMMENTS

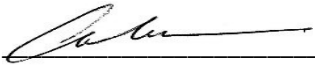
A community member wanted to verify that there are nine camps in the area.

The Chief commented that a number of prescribed burns are taking place in the area.

ADJOURNMENT

Chairman Nilsen made a motion to adjourn the meeting, seconded by Rogers. Motion carried unanimously.

Meeting adjourned at 6:38 pm.

Prepared by:

Andy Lamar, Board Clerk
Groom Creek Fire District