

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD**

Tuesday, August 3, 2021

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday August 3, 2021, 18:00 hours., at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –
Meeting called to order.**

Pledge of Allegiance

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip and Board Member Eric Rogers. This represents a quorum, and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws. Also, present were Fire Chief Ernesto Manzanedo and Administrative Assistant to the Board Pat DeGraff.

Notice: The following acronyms may be used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Haz Mat = Hazardous Materials.

Approval of minutes:

July 6, 2021 – Reg. Mtg

Motion

Nilsen

Seconded

Rogers

Vote

Unanimous

Public Appearances: None

Community Comments: Question was asked about the status of the ongoing investigation of the alleged embezzlement by the prior accountant. Chairman Nilsen stated that no further information is available.

Chief's Report:

Acknowledged the creative method that Captain Nate devised for helping the leach field issues at the station.

Calls for Service calls for the month of June 2021:

8+ Calls for service - 5 EMS calls (1 was a close by lightning strike), several Public Assistance calls (primarily snake assistance, 3 Hazmat calls (mostly related to CO2 alarms) and 1 structure fire at a local youth camp

Chief and Jennifer Haslip met with the County Treasurer to test a countywide program to have the County serve as the backup funding for those times during the year when the District's funding is short. This will allow us to avoid using the line of credit using Registered Warrants. Interest rate would be half of the bank rates.

County also offered that they would be willing to advance funds for off-district payroll costs related to sending firefighters to assist in off-district assignments.

Financial Reporting: Jennifer Haslip, Board Treasurer reviewed June 30, 2021 Financial Statements

Financial Report for June 30, 2021 (Note amounts were updated subsequent to posting of the Agenda)

1) General Fund	\$11,889
2) Compass Bank	34,772
3) Line of Credit Balance	0
4) Capital Reserve	24,125

Motion to Approve the June 30, 2021 Financials made by Andy Nilsen, Seconded by Jennifer Haslip. No discussion. Vote all in favor, Motion Passed.

Old Business:

Board discussed and approved a date to review the Bonus for Chief Manzanedo. The 360 Reviews by the Chief's reports were received and summarized but the Board Member reviews had not been received and evaluated. Date set for the Exec. Session for August 9, 2021, 5:00 PM

Jennifer Haslip summarized the offer from the insurance claim related to the alleged embezzlement by the former accountant. Insurance company agreed to reimburse the \$50,000 maximum allowed noting the independent contractor clause did not apply. Jennifer noted that any sums recovered from any criminal restitution would have to be reimbursed to the insurance carrier to the extent the recovery exceeds \$139,052.37. Motion was then made to accept the offer by the insurance carrier by Andy Nilsen and seconded by Eric Rogers. No discussion and was then unanimously approved.

Andy Nilsen discussed possible uses of the insurance proceeds. Plan is to use the funds for operations and hold in the Capital Reserve.

New Business: NONE

Board Member Comments:

Other General Donations:

Jan Simmons, Jeffrey Wickline and Ann Reynolds

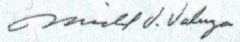
Andy Nilsen noted that Smokey Bear's birthday was Saturday and there would be a commemoration at the town square.

Community Comments:

Administrator asked if we made any progress in getting more information from the County for payments on the monthly report by the County on behalf of the District. Also, suggestion was made to look at Leasing the Cardiac Monitor to save the District funds.

Adjournment:

Board Chairman Andy Nilsen made a motion to adjourn. Eric Rogers seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 18:35 hours.

September 2, 2021 by:  Board Clerk, Michael Valenza