# MINUTES OF THE REGULAR MEETING OF THE GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS HELD

## Tuesday, June 1, 2021

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday June 1, 2021, 18:00 hours., at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting -

Meeting called to order.

Pledge of Allegiance

#### Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip (telephonically), Board Clerk Michael Valenza, Board Member Eric Rogers. This represents a quorum, and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws. Also, present were Fire Chief Ernesto Manzanedo, GCFD Attorney Bob Miller and Administrative Assistant to the Board Pat DeGraff.

**Notice:** The following acronyms may be used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Haz Mat = Hazardous Materials.

Approval of minutes:		<b>Motion</b>	<b>Seconded</b>	<b>Vote</b>
	April 29, 2021 – Special Reg. Mtg	Nilsen	Rogers	Unanimous
	May 4, 2021 - Regular Meeting	Nilsen	Rogers	Unanimous
	May 4, 2021 – Executive Meeting	Nilsen	Rogers	Unanimous

Public Appearances: None

**Community Comments: None** 

Chief's Report:

Calls for Service calls for the month of May 2021:

6 Calls for service - 2 EMS calls, 1 smoke report, 2 snake calls (at same residence) and 1 illegal burn

Reported on the Firewise day held on April 29the at the station. Crews from 930 attended along with prevention department. Steve Cantor from the Firewise Committee also there. 75 attended and several donations were received.

## **Financial Reporting:**

Board Treasurer Jennifer Haslip reviewed the April 30, 2021, financials.

# Financial Report for April 30, 2021

1) General Fund \$112,405

2) Compass Bank \$6,007

3) Line of Credit Balance \$0

4) Capital Reserve \$3,838

Motion to Approve the April 30, 2021 Financials made by Andy Nilsen, Seconded by Eric Rogers. No discussion. Vote all in favor, Motion Passed.

## **Old Business:**

None

#### **New Business:**

Scheduled a Special Regular Meeting of the Board for the discussion of the 2021/2022 budget – Date set for June 10, 2021, at 4:00 PM.

Scheduled an Executive Meeting of the Board for the discussion of the renewal of the Chief's employment contract – Date set for June 17, 2021, at 4:00 PM.

### **Board Member Comments:**

Eric Rogers noted there will be a fundraiser event at the Pinehurst Station on June 26, 2021, at 4:30 to 7:00 PM. At the Water Board event on April 29<sup>th</sup>, several attendees made donations to the District due to the alleged fraud to assist with the District.

Informed and invited firefighters to the Spruce Mountain Road Maintenance Assoc. annual meeting to be held on June 5<sup>th</sup> at the home of Robert Cutlip. The Chief committed to have someone come to present to the homeowners.

GCFD Board Chairman Andy Nilsen thanked Buzz Bartylla, Jan Simmons, Chris & Claudia Starr and David & Yoli Elena Johnson for their donations to the District and the Board for their service.

## **Community Comments:**

None.

#### Adjournment:

Board Chairman Andy Nilsen made a motion to adjourn. Eric Rogers seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 18:12 hours.

June 9, 2021 by: _	C Marey O. Valuya	Board Clerk, Michael Valenza

001111