

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, April 6, 2021**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday April 6, 2021 18:00 hours., at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Meeting called to order.

Pledge of Allegiance

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip, Board Clerk Michael Valenza, Board Member Eric Rogers, Fire Chief Ernesto Manzanedo, GCFD Attorney Bob Miller. This represents a quorum, and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws.

Notice: The following acronyms may be used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Haz Mat = Hazardous Materials.

Approval of minutes of March 2, 2021 Meeting

GCFD Board Chairman Andy made a motion to approve the minutes of the March 2, 2021 meeting and was Seconded by Michael Valenza. No discussion. Vote was all in favor, Motion passed, and Minutes were approved.

Public Appearances: None

Community Comments: None

Chief's Report:

Calls for Service calls for the month of February 2021, 9 Calls for service, 3 Public Assist calls, 4 EMS calls, 1 HASMAT call and 1 Smoke call that turned out to be a small wildland fire that was extinguished promptly. No injuries noted.

Fire Chief Ernesto: No other items discussed.

Financial Reporting:

Board Treasurer Jennifer Haslip reviewed the February 28, 2021 financials.

Financial Report for February 28, 2021

- | | |
|---------------------------|-------------|
| 1) General Fund | \$42,627.86 |
| 2) Compass Bank | \$6,013.11 |
| 3) Line of Credit Balance | \$0.00 |
| 4) Capital Reserve | \$219.29 |

Motion to Approve the February 28, 2021 Financials made by Andy Nilsen, Seconded by Jennifer Haslip. No discussion. Vote all in favor, Motion Passed.

Old Business:

None

New Business:

1. June 30, 2020 Annual Audit Report: Jim Saunders from Saunders & Co., CPAs for the district was called and gave a report on the 2020 Audit of the Financial Statements. Reported that an Unqualified Audit Report was issued and that the financial statements and we stated fairly and that the review of internal controls were adequate for an entity of our size.
2. Executive Session: Scheduled an Executive Session to be held April 14, 2021 at 4:00 PM at the station.
3. Budget Workshop: Preliminary budget planning to be held April 29, 2021 using the estimated funding from the County. When the final allocation is received from the County the budget will be updated accordingly.

Board Member Comments:

Andy Nilsen informed the board that Mary Mollary has notified the District that a grant was directed to the County of \$40-50 million for COVID-19 relief. We should prepare a list of impacts that we suffered and any addition supplies or equipment that would be needed going forward for the Pandemic. Chief will review impacts and needs and make a proposal to the Board.

GCFD Board Chairman Andy Nilsen thanked the Board for their service.

Community Comments:

1. Noted that this is the 50th Anniversary of the Fire District
2. Asked if anything is planned for a Firewise Program in the near future. Will be considered and discussed in future Board Meetings.

Adjournment:

Board Chairman Andy Nilsen made a motion to adjourn. Eric Rogers seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 18:28 hours.

April 9, 2021 by:  Board Clerk, Michael Valenza