

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, March 2, 2021**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday March 2, 2021 18:00 hours., at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Meeting called to order.**

**Pledge of Allegiance**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip, Board Member Michael Valenza, Board Member Eric Rogers (by telephone), Fire Chief Ernesto Manzanedo, GCFD Attorney Bob Miller. This represents a quorum, and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws.

**Notice** The following acronyms may be used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Haz Mat = Hazardous Materials.

**Approval of minutes of February 2, 2021 Meeting**

GCFD Board Chairman Andy made a motion to approve the minutes of the February 2, 2021 meeting and was Seconded by Jennifer Haslip. No discussion. Vote was all in favor, Motion passed and Minutes were approved.

**Public Appearances:** None

**Community Comments:** None

**Chief's Report:**

**Calls for Service** calls for the month of February 2021, 4 Calls for service, 2 EMS calls, 1 Call to assist with an escape of the Prescribed Burn in process. The incident was significant and was extinguished.

Fire Chief Ernesto: Other items discussed:

1. Need to discuss dates for April budget workshop.
2. Three personnel are helping with the Pipeline prescribed burn. Non-compensated but good experience for the guys.
3. District supplied 2 staff to help with the vaccination process by the county/State. Helped for 14 days and requested an additional 7 days. Going forward want to commit to 21 days. The pay to the staff is reimbursed by the State and they will not be paid until the State funds. Noted it is good training and practice for the staff to participate and a service to the community.

**Financial Reporting:**

Board Treasurer Jennifer Haslip reviewed the January 31, 2021 financials.

## **Financial Report for January 31, 2021**

- 1) General Fund = \$70,426.84
- 2) Compass Bank = \$11,907.84
- 3) Line of Credit Balance = \$0.00
- 4) Capital Reserve = \$219.29

Motion to Approve the January 31, 2021 Financials made by Jennifer Haslip, Seconded by Andy Nilsen. No discussion. Vote all in favor, Motion Passed.

### **Old Business:**

None

### **New Business:**

Notified by the Chairman, Andy Nilsen that Tom Price, Board Member and Board Clerk submitted his resignation from the Board, effective February 8, 2021. Tom's resignation was accepted and expressed our gratitude for his excellent service to the District.

Discussed that there is now a vacancy on the board, post on the website that a position is now available and asked all Board members to seek a replacement that can be appointed. Noted it would be to complete the 4-year term that Tom began in November 2020.

Also noted that a new rotation for the Check Signing responsibilities will be circulated.

Due to the resignation of Tom Price it was proposed that Michael Valenza be nominated to replace Tom as the Board Clerk. Motion was made by Andy Nilsen and seconded by Jennifer Haslip. Vote all in favor. Motion Passed

### **Board Member Comments:**

GCFD Board Chairman Andy Nilsen thanked the Board for their service. He also wanted to thank the following community members (in no particular order) for their generous donations- Patty Bentley and Kenneth Kimsey.

Andy Nilsen noted that statutory classes required by AFDA are available for Board Members on-line and will be reimbursed by the District.

Chief Ernesto Manzanedo noted that Wyatt Blair, a reserve firefighter, recently married and is expecting their first Child and wished him well. Also, noted that he is leaving the District and accepted a full-time position as a firefighter at a district near Flagstaff.

**Community Comments:** None

### **Adjournment:**

Board Chairman Andy Nilsen made a motion to adjourn. Jennifer Haslip seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 18:14 hours.

March 4, 2021 by:  Board Clerk, Michael Valenza