

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, November 3, 2020**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday November 3, 2020 18:00 hours., at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Meeting called to order.

Pledge of Allegiance

Roll Call

-Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Clerk Tom Price, Fire Chief Ernesto Manzanedo. This represents a quorum and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws.

Approval of minutes of Previous Meetings:

Motion by Board Chairman Andy Nilsen Seconded by Board Clerk Tom Price, No discussion, vote was all in favor, Motion passed, Minutes approved.

Community Comments: None

Public Appearances: None

Chief's Report:

Calls for Service: 5 EMS calls, 1 Overdose, 3 illegal burns, 1 public assist.

Fire Chief Ernesto Manzanedo mentioned that one patient who suffered a severe broken leg was air lifted to Deer Valley hospital in Flagstaff.

Fire Chief Ernesto Manzanedo gave an update on a FEMA grant request for emergency equipment and hose was not awarded to the District. The District plans to reapply again next year. Thank you to Ann Reynolds for her assistance again for her expertise in the grant writing process.

Fire Chief Ernesto Manzanedo mentioned that the District has received a \$500 grant from the Rotary Club which will assist in purchase of Firewise signs and associated materials.

Financial Reporting:

Board Treasurer Jennifer Haslip was not present to give the report due to a family emergency. Board Chairman Andy Nilsen gave a brief of the September 30, 2020 financials

Financial Reports for September 30, 2020

- 1) General Fund -\$29,855.50
- 2) Compass Bank \$6,034.68
- 3) Line of Credit \$70,139.27

4) Capital Reserve \$213.77

Board Chairman Andy Nilsen motioned to approve September 30, 2020 financials, Board Clerk Tom Price seconded, no discussion, vote was all in favor, Motion passed.

Old Business: Board Chairman Andy Nilsen was happy to report that the District has paid off the loan on November 2, 2020.

The general fund still shows a negative balance because the County has yet to apply the line of credit to the account at this time.

The District has currently received almost all of the first half taxes which puts the District in very good financial shape along with the addition of paying off the loan. PSPRS update was reported that District Accountant Jackie Moreland has completed the reconciliation for 2017 at this time. She is still having difficulty getting firm feedback from PSPRS due to the on going Covid-19 issues. Her requests have been forwarded to "Jack" at PSPRS and hopes to have a Zoom conference to help clear up any outstanding issues.

New Business: Board Chairman Andy Nilsen reported that with the Board moving from 3 persons to 5 persons it is necessary to make an amendment to the By-Laws to assure proper staggering of position appointments so the entire Board is not up for re-election at one time. He read the amendment aloud to those in attendance. Board Chairman Andy Nilsen motioned to approve the change as read, Board Clerk seconded, there was no discussion, motion passed.

The oath of office for 2 of the 4 Board members in attendance (New Board member Eric Rogers, and current Board Clerk Tom Price) was read by Fire Chief Manzanedo. Current Board Treasurer Jennifer Haslip and new Board member Mike Valenza oath will be administered prior to December 2020. All 5 board members shall be seated at the December 1, 2020 Board meeting.

Board Chairman Andy Nilsen mentioned that Board organizational positions need to be discussed and agreed upon due to the new Board makeup. He suggested that this be tabled due to the fact that not all members were not in attendance this evening. Board Chairman Andy Nilsen motioned to table discussion, Board Clerk Tom Price seconded, there was no discussion, motion passed.

Captain Daniel Boutin addressed the Board and the public regarding the current Groom Creek Fire Fighters Association (GCFFA) would like to be governed with/by the Groom Creek Fire District. This would help streamline the process due to the fact that there are more positions on the GCFFA Board than there are current eligible members. GCFD Board Chairman Andy Nilsen motioned to table this discussion until Board Treasurer Jennifer Haslip could attend the discussion due to the GCFFA has a sizeable fund that may need special handling because they would be moving from a 501-c3 to a 501-c4. Captain Boutin was in agreement. Motion by Board Chairman Andy Nilsen, seconded by Board Clerk Tom Price, there was no discussion, motion passed.

Board Member Comments: Board Clerk Tom Price wished to thank the Board, The Fire Chief, Captains, Firefighters and the public for their hard work and support to make the District what it is. Board Chairman Andy Nilsen wished to thank the Board for their work. He wished to thank Board Treasurer Jennifer Haslip for her wonderful BBQ at the community park in October. He also wished to thank the following community members (in no particular order) for their very generous donations to

the District: the Anderson Family, the Catlin Family, Laura Flood, the Rotary Club (Steve Canter), the Starr Family, the Hammon Family, the Ward Family, the Littrell Family, the Trangsrud Family and the many who also gave cash donations.

Community Comments: Mr. Canter mentioned the generous donation from the Rotary Club will enable the GCFD Firerwise committee to purchase necessary supplies such as signs stickers and more to help promote the program.

Captain Daniel Boutin wished to thank Fire Chief Ernesto Manzanedo for his wonderful job of taking the reigns of the Fire Chief's position and getting the Districts finances in order and paying off the loan early.

GCFD Attorney Bob Miller requested to have more information for review regarding the Consolidation of the GCFFA into the GCFD.

Adjournment :

-Board Chairman Andy Nilsen made a motion to adjourn. Board Clerk Tom Price seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 6:24 P.M./ 18:24 hours.

November 4, 2020 by: _____ **Board Clerk, Thomas Price**