

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday August 4, 2020**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday August 4, 2020 at 6 P.M / 1800 hours., at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Meeting called to order.**

**Pledge of Allegiance**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip, and Board Clerk Tom Price, Fire Chief Ernesto Manzanedo. This represents a quorum and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws.

**Approval of minutes of Previous Meetings:**

The minutes of the GCFD Regular Board meeting dated July7, 2020. Motion by Board Chairman Andy Nilsen Seconded by Board Clerk Tom Price, No discussion, vote was all in favor, Motion passed, Minutes approved as written.

**Community Comments: None.**

**Public Appearances: None**

**Chief's Report:**

**Calls for Service :** The month of July 2020 was a rather busy month.

Fire Chief Ernesto Manzanedo reported 13 calls- 4 snake removals, 2 move patient, 5 EMS, and 2 public assists.

Fire Chief Ernesto Manzanedo gave an update on the Gila River Indian Community grant request. The GRIC reported to Chief Manzanedo that due to the Covid-19 virus outbreak the grant request may not be distributed as the full amount at this time due to the reduced income to the community. They indicated that they'll give an update in the near future.

The District signed a contract with YRMC for Covid-19 testing of the fire personnel if they may have been exposed to the virus. This service is also reimbursable thru the government by request.

The District has also signed an intergovernmental agreement with CAFMA for the laundering of the firefighters contaminated gear after a fire and or blood borne pathogens event.

Fire Chief Manzanedo mentioned that the Districts auditor Sanders Co. has contacted us and stated the upcoming audit may be a remote audit due to the Covid-

19 Virus. They will give the District further information regarding the process in the near future.

Fire Chief Manzanedo gave a detailed presentation regarding the implementation plan for his future successor as Fire Chief of the District. His plan will enable his successor a better opportunity to fill the position with all the necessary information, education and hands on experience to do so.

Fire Chief Manzanedo asked the Board their input regarding the possible return to duty by a new reserve Firefighter.

**Financial Reporting:**

Board Treasurer Jennifer Haslip began with a brief review of June 30, 2020 financials

**Financial Reports for June 30, 2020**

- 1) General Fund = \$(1,173.85)
- 2) Compass Bank = \$21,466.57)
- 3) Line of Credit = 0.00
- 4) Capital Reserve =\$17,013.38

GCFD Board Chairman Andy Nilsen Motioned to approve the June 30, 2020 Financials, Board Treasurer Jennifer Haslip Seconded, there was no discussion, Vote all in favor Motion approved.

**Old Business:**

GCFD Board Chairman Andy Nilsen has been in contact with the County Elections office and as of this time, there are only 4 persons who have submitted letters of intent for the Board positions. There is an opportunity for write in candidate(s) up to August 19, 2020, if no write in candidates requests have been received effective August 20, 2020 there will be no need for the District to have a formal election and the 4 persons shall be appointed to the Board later this year.

Board Treasurer Jennifer Haslip reported that District Accountant Jackie Moreland and District Administrative Assistant Pat DeGraff continue to work on the PSPRS reconciliation for 2018 This has proven to take a great deal of time due to the PSPRS personnel are working from their homes. Many attempts to contact PSPRS has been unsuccessful due to a very limited staff actually in the office and we are not the only agency they are assisting at this time. We do not know how far back that the reconciliation will go back until we reach the point that we find there are no more corrections to be made.

Board Chairman Andy Nilsen and Board Treasurer Jennifer Haslip mentioned the Chiefs second half of the first years contract Bonus Goal of keeping the District on Budget has been accomplished. A Motion to grant the second half of the bonus to be paid, Seconded by Board Treasurer Jennifer Haslip, there was no Discussion, Vote all in favor, Motion Passed.

**New Business:** None

**Board Member Comments:**

Board Treasurer Jennifer Haslip wished to thank Fire Chief Manzanedo for his hard work and dedication to the District He continues to go above and beyond to make everything work, and his willingness to assist in the future candidate for the future Fire Chief position.

Board Clerk Tom Price agreed.

Board Chairman Andy Nilsen wished to thank Community member Jane Orr for her generous donation to the District. He also wanted to thank Community members Mike Valenza and Eric Rogers for their willingness to be part of the Fire Board. He thanked Community member Bob Miller for his interest in the District. He wished to thank the Chief and the Captains and Firefighters for their continued hard work and dedication, and thanked the Board for their continued service to the District.

Fire Chief Ernesto Manzanedo mentioned that he has received preliminary information regarding the future AFDA Conference scheduling for this year.

**Community Comments:** Community member Mike Valenza requested clarification regarding the status of the fire ban. Chief Manzanedo stated the Prescott National Forest has rescinded their ban at this time. Groom Creek Fire has also rescinded their ban. The County ban remains in effect. Community residents may use warming fires with extreme caution, Any open burning requires a burn permit as well as red flag warnings and all safety precautions must be followed.

**Adjournment :**

-Board Chairman Andy Nilsen made a motion to adjourn. Board Treasurer Jennifer Haslip seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 6:42 P.M./18:42 hours.

**Dated August 5, 2020 by \_\_\_\_\_ Board Clerk Thomas Price**

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