

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, January 7, 2020**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday January 7, 2020 at 6 P.M., at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Meeting called to order.

Pledge of Allegiance

GCFD Board Chairman Andy Nilsen requested a moment of silence due to the troops being under attack in the Middle East.

Roll Call

-Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip, and Board Clerk Tom Price, Fire Chief Ernesto Manzanedo. This represents a quorum and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws.

Approval of minutes of Previous Meetings:

-The minutes of the GCFD Regular Board meeting dated December 3, 2019. Motion by Board Chairman Andy Nilsen Seconded by Board Clerk Tom Price, No discussion, vote was all in favor, Motion passed, Minutes approved as written.

Public Appearances: None

Chief's Report:

- **Calls for Service :** 6 calls for the month of December, 3 calls for lines down and 3 Public assists.

Fire Chief Ernesto Manzanedo gave a brief presentation on a new gas detection meter which along with the assistance of former Captain Krueger the District received a grant to purchase replacing the outdated meter.

Fire Chief Ernesto Manzanedo wished to thank former Captain Josh Krueger for his many years of dedicated service with the District and wishes him well with his new position at the City of Prescott Fire Department.

Fire Chief Ernesto Manzanedo was pleased to announce the vacancy left by Captain Krueger leaving has been tested for and the top candidate is Firefighter Robert Tilman. Chief Manzanedo recognized Firefighter Tilman and showed the helmet front piece that would be presented to him after a 6 to 12 month probationary period. Chief Manzanedo wished him well with the new roll.

Financial Reporting:

Board Treasurer Jennifer Haslip began with a brief review of November 30, 2019 financials

Financial Reports for November 30, 2019

- 1) General Fund - \$157,631.07
- 2) Compass Bank - \$1,631.07
- 3) Line of Credit - \$91,377.33
- 4) Capital Reserve - \$1,734.25
- 5) Country Bank Loan -\$64,465.65

Board Chairman Andy Nilsen motioned to approve November 30, 2019 financials, Treasurer Jennifer Haslip seconded, no discussion, vote was all in favor, Motion passed.

Old Business: None.

New Business: GCFD Board Chairman Andy Nielsen suggested that the district discontinue use of the American Express credit cards and terminate service due to the annual service charge for them and the fact that there are 3 separate bills due to the 3 cards. It was suggested to find a source that can issue 3 cards with same account number, no service charge and only one bill for all 3 cards.

Board Chairman Nilsen also presented the attorney's billing for the consultation regarding the 3 to 5 member board change. There was discussion on the time it took and the fees charged for this service. Fire Chief Ernesto Manzanedo said that he would contact the Law Firms Paralegal regarding this issue

Fire Chief Ernesto Manzanedo will once again prepare the monthly meeting agenda. If anyone has items they would like to be considered to be on the agenda please forward them to Chief Manzanedo in a timely fashion.

Board Member Comments: Board Clerk Tom Price wanted to thank former Captain Josh Krueger for his service and wished him well with his move to the City of Prescott Fire, he will be missed. In turn we now have Firefighter Robert Tilman who has entered his probationary phase for Captain to fill the vacancy. We wish him luck in this new roll.

Board Chairman Andy Nilsen mentioned that the District has received 3 generous donations recently Donations from District residents- Ms. Fawn Hiller, Mr. and Mrs. Charles DeGraff and Mr. and Mrs. Robert Hunter. The District wishes to than all for their generous donations.

Community Comments: Community member Dee Shultz mentioned that the American Express cards may have points that the District may be intitled to prior to terminating the cards.

Community member Mr. Jerry Shultz and a neighbor who could not attend this meeting wanted to thank the District for the excellent service which the District provides. "We are so fortunate to have such a great and professional organization here in our community"

Community member Dee Shultz also asked if new District accountant is on board, how is she progressing and has the previous accountant been involved. GCFD Board Treasurer Jennifer Haslip confirmed that Ms. Jackie Moreland is on board, progressing very well and that Jennifer is working with her to get acquainted with our process. The previous accountant has not been involved with the transition and has not been on the payroll since November 2019. She may be consulted if needed.

Adjournment :

-Board Chairman Andy Nilsen made a motion to adjourn. Board Clerk Tom Price seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 6:45 P.M.

Dated January 8, 2020 by: _____ Board Clerk , Thomas Price