

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday February 4, 2020**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday February 4, 2020 at 6 P.M., at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Meeting called to order.

Pledge of Allegiance

GCFD Board Clerk Thomas Price requested a moment of silence in respect for the three American Wildland Firefighters who recently passed in an Air Tanker crash fighting wildfires in Australia

Roll Call

-Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Treasurer Jennifer Haslip, and Board Clerk Tom Price, Fire Chief Ernesto Manzanedo. Board Chairman Andy Nilsen was not present due to being out of town. According to AFDA rules two Board members present of a three member Board represents a quorum and the meeting was continued and chaired by Board Clerk Thomas Price, according to district bylaws.

Approval of minutes of Previous Meetings:

-The minutes of the GCFD Regular Board meeting dated January 7, 2020. Motion by Board Clerk Tom Price Seconded by Board Treasurer Jennifer Haslip, No discussion, vote was all in favor, Motion passed, Minutes approved as written.

Public Appearances: None

Chief's Report:

- **Calls for Service** : 4 calls for the month of January, 2 calls for Smoke investigation, 1 EMS call and 1 Public assist.

Fire Chief Ernesto Manzanedo gave a brief presentation on Inter Governmental Agreement with CAFMA for turnout gear cleaning after the gear has been subjected to fire suppression, and any other hazardous environment. This service is a heavy extraction process which removes hazardous contaminants and carcinogens to protect the wearer from exposure to these chemicals. This service is done at a CAFMA station for a nominal fee and is far superior to normal washing machine capabilities.

Working on a Grant to further equip the reserve Engine 42 to bring it up to standards.

The District is also working on a Grant with District resident Ann Reynolds to obtain funds for reserve FFs and new recruits to be certified FFII, EMT and related training.

Chief Manzanedo reported on Cancer detection, treatment and further care for our District Firefighters.

Fire Fighter Paramedic Gabi Mendez has received a conditional offer of fulltime employment with CAFMA. CAFMA has hired 5 firefighters at this time and has planned to hire an additional 5 firefighters if the board approves the budget to do so. He and the GCFD should know by the end of February 2020.

Fire Chief Ernesto Manzanedo wished to thank Captain Nate Hallowell for his hard work in installing a new floor in the bunkroom, and his donation of materials.

Chief Manzanedo said the Fire Wise defensible space program is to ramp up early this year and those residents who have been in the program will be receiving notice for re-evaluation soon. We do have new stickers also.

The rake and take program should be implemented again this year by the District for those who want to participate for a nominal fee.

Financial Reporting:

Board Treasurer Jennifer Haslip began with a brief review of December 2019 financials.

Financial Reports for December 31, 2019

- 1) General Fund - \$164,683.15
- 2) Compass Bank - \$8,623.40
- 3) Line of Credit - \$91,377.33
- 4) Capital Reserve - \$6,200.77

Board Clerk Tom Price motioned to approve December 31, 2019 financials, Treasurer Jennifer Haslip seconded, no discussion, vote was all in favor, Motion passed.

Board Treasurer Jennifer Haslip mentioned that the new District Accountant is doing well and they both are working on tying up some loose ends.

Old Business: It was mentioned during the January 7, 2020 GCFD Board meeting that we were working on replacing the current American Express Cards with a no fee and lower interest cards. Board Chairman Andy Nilsen was heading up this project and was not available for comment. Topic tabled till a later date.

Fire Chief Ernesto Manzanedo was working on clarification regarding some charges from the Attorney. He has no information to report at this time.

Board Treasurer Jennifer Haslip introduced District resident and Attorney Bob Miller, Bob may be able to assist the District with certain legal matters that the current Attorney may be too busy to address on a short notice.

New Business: GCFD Board Chairman Andy Nielsen and Fire Chief Ernesto Manzanedo recently attended the PSPRS conference in Phoenix. Fire Chief Manzanedo gave a brief overview of the training. A very important issue was First Responders and PTSD. There is new information and resources on this topic and how to handle any suspected occurrences. Also information on the importance on First Responders and Cancer detection, treatment and further care.

Board Member Comments: Board Clerk Tom Price mentioned the Board and Chief Manzanedo attended the annual AFDA conference. Board Members

completed required annual training and Chief Manzanedo was able to attend some other important classes. Board Treasurer Jennifer Haslip mentioned that she was very pleased to attend and was able to learn many new issues related to being a board member.

Community Comments: None

Adjournment :

-Board Clerk Tom Price made a motion to adjourn. Board Treasurer Jennifer Haslip seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 6:19 P.M.

Dated February 5, 2020 _____ Board Clerk Thomas Price