

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday April 7, 2020**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday April 7, 2020 at 6 P.M. / 18:00 hours, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Meeting called to order.

Pledge of Allegiance

Roll Call

-Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip, and Board Clerk Tom Price, Fire Chief Ernesto Manzanedo. This represents a quorum and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws. All board members practiced social distancing

Approval of minutes of Previous Meetings:

-The minutes of the GCFD Regular Board meeting dated March 19, 2020. Motion by Board Chairman Andy Nilsen Seconded by Board Clerk Tom Price, No discussion, vote was all in favor, Motion passed, Minutes approved as written.

Community Comments: None

Public Appearances: None

Chief's Report:

- Calls for Service :11 calls for the month of March, 4 EMS, 1 wildfire, 3 Public assists, 2 fire alarms, 1 smoke investigation (warming fire).
- The District has had no reports of the Covid-19 Virus nor have they responded to any EMS calls related to the Covid-19 Virus. All calls will be prescreened by dispatch prior to dispatch, All crews will respond accordingly with the necessary Personal Protective Equipment. You may see the fire crews suited in their PPE they are training at this time pleased don't be alarmed. The County has assisted in supplying the District with some of the necessary PPE supplies.

Fire Chief Ernesto Manzanedo gave a brief report on staffing- Shifts are being covered by the Captains and probationary Captain Tillman, Firefighter positions are filled by the reserve staff. There are currently 4 new Fighters in training with the District. All have graduated the academy and will be continuing the Districts prerequisite training prior to being shift qualified.

Fire Chief Ernesto Manzanedo reviewed the status of the grants which have been applied for. The Cardiac Monitor Grant request has been received by Gila River and we are currently awaiting a response. Thank you to County Supervisor Mary Mallory for your hard work. The FEMA grant requested for Engine 42 equipment has also been received and waiting on a response. Chief Manzanedo has been

working on the SAFER grant with District resident Ann Reynolds who has been instrumental in getting the necessary language and paperwork for other successful grant requests for the District in the past. Thank you, Ann Reynolds for your hard work.

Fire Chief Ernesto Manzanedo mentioned the fuels program is up and running as of Wednesday April 8, 2020. The new probationary firefighters are willing and able to assist with the program. Remember to be Firewise.

Financial Reporting:

Board Treasurer Jennifer Haslip began with a brief review of February 29, 2020 financials there is a minor change to the Compass Bank figures that were listed on the Agenda. They change from \$5,959.00 to \$6,000.00

Financial Reports for November 30, 2019

- 1) General Fund - \$1,995.14
- 2) Compass Bank - \$6,000.00
- 3) Line of Credit – 0.00
- 4) Capital Reserve - \$7,304.38

Board Chairman Andy Nilsen motioned to approve the February 29, 2020 financials, Treasurer Jennifer Haslip seconded, no discussion, vote was all in favor, Motion passed.

Old Business: Board Treasurer Jennifer Haslip gave an update to the ongoing work to the PSPRS account reconciliation. Jennifer, District Accountant and Administrative Assistant Pat DeGraff have been working diligently along with the County reps to correct the current payments and billing that is forwarded to PSPRS by the County. Board Chairman Andy Nilsen would like to keep this matter on the Old Business agenda until it has been rectified.

Fire Chief Ernesto Manzanedo gave a brief overview on the pending change to the Workman's Comp insurance provider.

New Business: GCFD Board Chairman Andy Nilsen mentioned in the wake of the Covid-19 Virus precautions that the County Board will hold their last open to the public meeting this month. They will go to a broadcast event until further notice. He suggested that the district in compliance of the social distancing guidelines that the District will try to follow the same and hopefully have a broadcast meeting for the Month of May 2020.

Board Member Comments: Board Clerk Tom Price wanted to thank Fire Chief Manzanedo, the Captains and all the Firefighters for a job well done with staffing and their effort in compliance and ongoing precautions to help prevent the Covid-19 Virus in our District. As mentioned before the District has not responded to any reports of the Virus in the District so far and Thank you to Board Treasurer Jennifer Haslip, District Accountant Jackie Morland, and District Administrative Assistant Pat DeGraff for their hard work on the PSPRS reconciliation.

Board Chairman Andy Nilsen also wanted to thank District Accountant Jackie Morland, Board Treasurer Jennifer Haslip and District Administrative Assistant

Pat De Graff for their hard work on the reconciliation of the PSPRS account. He also wanted to thank the board for their work. He also wanted to thank the anonymous donors for their generous donations to the Fire District.

Community Comments: None

Adjournment :

Board Chairman Andy Nilsen made a motion to adjourn. Board Clerk Tom Price seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 7:02 P.M. /19:02 hours

Dated April 8, 2020 by _____ Board Clerk

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