

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, July 9, 2019**

The Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday July 9, 2019 at 6 P.M., at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Meeting called to order.

Pledge of Allegiance

Roll Call

-Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Chairman Andy Nilsen, Board Treasurer Jennifer Haslip, Board member Michael Valenza and Board Clerk Tom Price. This represents a quorum and the meeting was continued and chaired by Board Chairman Andy Nilsen, according to district bylaws.

Approval of minutes of Previous Meetings:

-The minutes of Executive Board meeting dated June 10, 2019. Motion by Board Chairman Andy Nilsen Seconded by Board Treasurer Jennifer Haslip, No discussion, vote was all in favor, Motion passed, Minutes approved as written.

Public Appearances: None

Chief's Report:

- **Call for Service :** 9 EMS Calls, 2 Public Assists
- **Received a Grant award for EMS :** 2 New CPR mannequins, PPE for duty personnel, and monies to be used for replaceable EMS equipment at the station and on the rigs.
- **Received a Grant Award for SCBAs :** Replacement for 3 complete SCBA air packs, cylinders and masks, and 3 additional spare cylinders.
- Chief Manzanedo Mentioned that Firefighter Gabby Mendez was instrumental in writing the grant for the EMS Equipment and wished to thank him for his efforts.
- Chief also mentioned that Ann Reynolds a community member assisted with writing the grant for the SCBAs. He also wished to thank her for her efforts.

Financial Reporting:

Board Treasurer Jennifer Haslip began with a brief review of April 2019 financials which had been previously tabled.

Board Chairman Andy Nilsen motioned to approve April 2019 financials, Treasurer Jennifer Haslip seconded, no discussion, vote was all in favor, Motion passed.

Financial Reporting

- a. **Financial Reports- May 31, 2019**
- b. General Fund =\$62,655.82
- c. Compass Bank (Payroll) \$9,979.53
 - i. Line of Credit = \$100,000.00 available
- d. Capital Reserve Fund = \$11,690.59
- e. Accounts Receivable = 0.00
2. Taxes Receivable = \$32,182.93
3.
 - a. Register of Checks
 - b. Register of Warrants
 - c. Register of Deposits
 - d. Statement of Financial Activities (Income Statement)
 - f. Cash Flow Projection
 - g. County Treasurer Reports
 - h. Bank Statements /Reports Bank Account Reconciliations

Board Treasurer Jennifer Haslip reviewed the financials for May 31, 2019.

Board Treasurer Jennifer Haslip motioned to approve the Financials for May 31, 2019, Board Chairman Andy Nilsen seconded, no discussion, vote all in favor, Motion passed.

It was mentioned that a tentative date of November 18 & 19, 2019 for audit of 2019.

Old Business: None

New Business: None

Board Member Comments: None

Community Comments: Fire Wise committee member Mr. Canter. asked if the community needs to do an annual Fire Wise Event for the community. Chief Manzanadeo said yes and that he has some ideas It was suggested that a meeting including Fire Wise member Mr. Jerry Schultz would be advisable to finalize plans and a date.

Chief Manzanedo will also place the guidelines on the Fire Wise regulations on the District Website.

Adjournment :

-Board Chairman Andy Nilsen made a motion to adjourn. Board Member Michael Valenza seconded the motion and there was no discussion, the motion passed unanimously. The meeting was adjourned at 6:18 P.M.

Dated July 10, 2019 by: Thomas Price Board Clerk , Thomas Price