

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD**

**Tuesday, January 8, 2019**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday January 8, 2019 at 6:00 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors, Board Treasurer Gary Williams and Board Clerk Andy Nilsen. Board Chairman Bob Schultz was present by phone. Fire Chief Manzanedo represented the Fire District. The presents of a quorum the meeting was continued and chaired by Board Clerk Andy Nilsen, according to district bylaws.

**Approval of minutes of Previous Meetings:**

Gary Williams made a Motion to Approve of the Regular Meeting Minutes of December 4, 2018, Andy Nilsen Seconded, there was no discussion, the motion passed unanimously.

**Public Appearances:** None

**Chief's Report:**

- Calls of Service: 6 EMS, 1 Hazmat of a pole fire, 2 Public Assist and 2 structure fires, with no loss of property or casualties.
- Chief discussed the accident with engine 42 and the bay door. Also the leak for engine 42 had been resolved.

## Financial Reporting

- a. **Financial Reports - December 31, 2018**
  - b. General Fund = 153,307.28
    - i. Compass Bank (Payroll) = unavailable
    - ii. Compass Bank (Wildland) = closed
    - iii. Line of Credit = 100,000
  - c. Capital Reserve Fund = 6,879.08
  - d. Accounts Receivable = unavailable
  - e. Taxes Receivable = 281,100.17
- 2.
- a. Register of Checks
  - b. Register of Warrants
  - c. Register of Deposits
  - d. Statement of Financial Activities (Income Statement)
  - e. Statement of Net Assets (Balance Sheet)
  - f. Cash Flow Projection
  - g. County Treasurer Reports
  - h. Bank Statements / Reports Bank Account Reconciliations

- The December 2018 financial statements were provided to the Board Treasurer and were reviewed. Gary Williams made a motion to approve the financial reports, Andy Nilsen seconded, there was discussion. Chief also informed the board that the financial report for November was not available from the county due to their new service having a problem. However he was able to obtain the financial report for December which is be listed above. The motioned passed unanimously.

**Old Business :** The subject to revisit the current board assignments was stated in July for the December meeting. However due to Chairman Bob Shultz still out due to illness, it was agreed to table this discussion to the January meeting. The subject was discussed again. Gary Williams made a motion to leave the current position without change, and revisit the subject in 3 months or sooner if needed. Andy Nilsen seconded, the motion passed unanimously.

**New Business :** The resignation of Board Treasurer Gary Williams pending replacement was accepted by the Board Clerk.

An announcement to the public was made by the acting Board Chairman Andy Nilsen that a interim board position will be open to fill. The board would consider for a period of 10 days, or Friday December 18<sup>th</sup>, any members of the community who are interested in filling this position. For the community to communicate their interest please use the web site [admin.org@groomcreek.org](mailto:admin.org@groomcreek.org) .

**Board Member Comments:** Gary Williams spoke of the changes and improvements to the fire district during his term of office and the challenges of the future. He also thanked everyone for their support during many years of service to the Groom Creek Fire District.

Bob Shultz commented how pleased he was to work with Gary on the board for all the years.

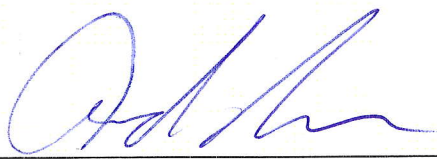
Andy Nilsen stated that the district was in much better shape for the future thanks to the work Gary, Bob and Terry Hammon had accomplished.

Andy Nilsen also commented that he and Chief were attending the AFDA conference and would be gone January 17<sup>th</sup> through 20<sup>th</sup>.

**Community Comments:** A member of the community asked if there was anyone who had already shown an interest in the open interim board position? The board answered in the affirmative.

**Adjournment :**

Gary Williams made a motion to adjourn the meeting and it was seconded by Andy Nilsen. The motion carried. Meeting was adjourned at 6:18 P.M.

Dated January 8, 2019 by:  Board Clerk , Andy Nilsen