

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD**

Tuesday, November 6, 2018

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday November 6, 2018 at 6:00 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Treasurer Gary Williams and Interim Board Clerk Andy Nilsen, Board Chairman Bob Schultz was absent due to an illness. Fire Chief Manzanedo represented the Fire District. The presents of a quorum the meeting was continued and chaired by interim board clerk Andy Nilsen, according to district bylaws.

Approval of minutes of Previous Meetings:

Gary Williams made a Motion to Approve of the Regular Meeting Minutes of October 2, 2018, Andy Nilsen Seconded, the motion and it passed unanimously.

Public Appearances:

None

Chief's Report:

- Calls of Service: 4 EMS, 1 illegal burn investigation.
- Chief also informed the board of the success of the GCFFA trick or treat.
- Chief also commented on grants for SCBA tanks and other equipment.
- Chief also commented that Groom Creek firefighters had applied for positions at CAFMA.
- Chief also explained why there is no financial report to approve by the board. The County Treasurer's office is implementing new software and are unable at this time to report taxes collected, however they are still paying all expense incurred by the fire station. Chief continued to state that the station as far as bills and payments are all current.

Financial Reporting

- a. **Financial Reports - September 30, 2018**
 - b. General Fund = (- 21,000.23)
 - i. Compass Bank (Payroll) = (-8,499.23)
 - ii. Compass Bank (Wildland) = 55.00
 - iii. Line of Credit = 84,282.94
 - c. Capital Reserve Fund = 5,457.06
 - d. Accounts Receivable = 0.00
 - e. Taxes Receivable = 583,780.84
- 2.
- a. Register of Checks
 - b. Register of Warrants
 - c. Register of Deposits
 - d. Statement of Financial Activities (Income Statement)
 - e. Statement of Net Assets (Balance Sheet)
 - f. Cash Flow Projection
 - g. County Treasurer Reports
 - h. Bank Statements / Reports Bank Account Reconciliations

(Again there was no financial report at this time for the board to approve)

Old Business : Administer Oath of Office to Andy Nilsen

Oath of office was administered to interim board clerk Andy Nilsen by Chief Ernesto Manzanedo.

New Business : None

Board Member Comments: Board Clerk Andy Nilsen was asked to comment on his upcoming trip to North Carolina for hurricane disaster response.

Community Comments: Members of the community commented on concerns about the hunters in the district. A member commented that he had been attending the Prescott Area Wildland Urban Commission meetings, Groom Creek has presented there applications early, and in their rankings we have been moved up from number 4 to number 3.

Adjournment :

-Gary Williams made a motion to adjourn the meeting and it was seconded by Andy Nilsen. The motion carried. Meeting was adjourned at 6:28 P.M.

Dated November 6, 2018 by:  Board Clerk , Andy Nilsen