

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, August 7, 2018**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday August 7, 2018 at 6:00 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Clerk Gary Williams, Vice Chairman Bob Shultz, Interim Board Member Andy Nilsen and Fire Chief Manzanedo represented the Fire District

Approval of minutes of Previous Meetings:

Gary Williams made a Motion to Approve of the Regular Meeting Minutes of July 5, 2018, Andy Nilsen Seconded, the motion and it passed unanimously.

Public Appearances:

None

Chief's Report:

- Calls of Service: 5 EMS, 4 Smoke Report, & 1 Public Assist for a cat in a tree. Fire fighter Tilman was commended for his efforts in safely returning the pet to its owners.
- We were awarded \$5,000.00 Turnout Grant from the 100 Club of Arizona.
- The Crew on E-41 assigned to the Mendocino Complex are doing well, in spite of having almost 1000 ft. of hose destroyed performing suppression efforts in the extreme fire behavior that they are experiencing. They will be returning as scheduled.

Financial Reporting

- a. **Financial Reports - June 30, 2018**
- b. General Fund = 40,854.18
 - i. Compass Bank (Payroll) = 819.46
 - ii. Compass Bank (Wildland) = 55.00
 - iii. Line of Credit = 100,000.00
- c. Capital Reserve Fund = 1,382.43
- d. Accounts Receivable = 0.00
- e. Taxes Receivable = 33,164.26
2.
 - a. Register of Checks
 - b. Register of Warrants
 - c. Register of Deposits
 - d. Statement of Financial Activities (Income Statement)
 - e. Statement of Net Assets (Balance Sheet)
 - f. Cash Flow Projection
 - g. County Treasurer Reports
 - h. Bank Statements / Reports Bank Account Reconciliations

The June 2018 financial statements were provided to the Board Clerk and were reviewed. Andy Nilsen made a motion to approve the Financial Reports, Gary Williams seconded the motion and the motion passed unanimously.

Old Business : None

New Business : CAFMA IGA for purchasing

- The intent of this IGA with Central Arizona Fire & Medical Authority is to allow our agency to purchase items such as PPE and disposable medical supplies at a discount from CAFMA. Their agency is able to pass on discounted pricing to our agency due to their ability to purchase larger quantities at bulk pricing and therefore pass on the savings to us. The contract does not limit our ability to purchase from other vendors if we wish and we can terminate this contract at any time with no penalty. The District's attorney has reviewed the contract and did not find anything inappropriate with the agreement. Chief Manzanedo requested that the Board consider making a motion to approve entering into this contract with CAFMA. Gary Williams made a motion to approve of the contract and Andy Nilsen seconded the motion. The vote passed unanimously.

Call to the Public: Jerry Schultz asked if there any costs associated with entering into this contract, Chief Manzanedo assured him that there were none.

Terry Hammon asked how many sets of turnouts our agency had planned on purchasing with the 100 Club Grant, Chief Manzanedo stated that our agency had requested funding to replace (6) sets of our current sets of Turnouts for our full-time staff. The Chief continued to report that by entering into this contract with CAFMA, it would greatly assist our agency in getting back on to a regular PPE replacement schedule, where our agency could afford to replace (1) set of turnouts every year without our agency having to rely on grant funding, while simplifying the purchasing process.

Pat De Graf asked if we would have to use additional district funds, in order to be able to purchase the turnouts, even at the CAFMA IGA price. Chief Manzanedo replied that was an option if the 100 Club will allow that to be done, considering that our grant funding application stated that we were unable to acquire this equipment due to our agency's lack of funds. He concluded by stating that he look into that matter as we move forward in the purchasing process.

Board Member Comments:

Adjournment :

-Gary Williams made a motion to adjourn the meeting and it was seconded by Andy Nilsen. The motion carried. Meeting was adjourned at 6:43 P.M.

Dated this 10th -day of August 7, 2018 by: _____ Board Clerk

Andy Nilsen