

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, October 3, 2017**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday October 3, 2017 at 6:00 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –
Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Vice Chairman Bob Schulz & Board Chairman Terry Hammon. Fire Chief Manzanedo represented the Fire District

Approval of minutes of Previous Meetings:

Gary Williams made a Motion to Approve of the Regular Meeting Minutes of September 5, 2107 and it passed unanimously.

Public Appearances:

None

Chief's Report

- Operations Update – 10 calls for service for the month of September
8 EMS, 3 Smoke Investigation, 1 smoke report, & 1 public assist.

Chief Manzanedo reported to the community that our agency is starting to receive with ,some regularity, phone calls at the station for an emergency response. He went on to report to all in attendance to please encourage their neighbors to call 9-1-1 for all emergencies in order to ensure the most rapid and efficient dispatch of resources, such as ambulances and/or Law Enforcement, to their location of need.

He emphasized that our community members should still feel welcome to call the station directly for any NON-EMERGENT assistance during regular Business hours of 8am - 5pm.

Board Chairman suggested that we circulate this message via our social media outlets as well as to post a well worded message on our agency's website home page.

Financial Reporting

1. Account Balances as of 8/31/2017

- a. General Fund = (-31,908.97)
 - i. Compass Bank (Payroll) = 9,394.42
 - ii. Compass Bank (Wildland) = 520.18
 - iii. Line of Credit = 54,849.25
- b. Capital Reserve Fund = 14,007.50
- c. Accounts Receivable = 349.95
- d. Taxes Receivable = 534,791.06

2. Financial Reports - August 31, 2017

- a. Register of Checks
- b. Register of Warrants
- c. Register of Deposits
- d. Statement of Financial Activities (Income Statement)
- e. Statement of Net Assets (Balance Sheet)
- f. Cash Flow Projection
- g. County Treasurer Reports
 - Bank Statements / Reports Bank Account Reconciliations

The August 2017 financial statements were provided to the Board Chair and reviewed. *Gary Williams made a motion to approve the Financial Reports, Bob Schulz seconded the motion and the motion passed unanimously.*

Old Business – None

New Business --

Joint Dispatch IGA:

Our agency's dispatch service contract for 2 years, is up for renewal with no increase of rates, and a single cost to the agency for the recent PRCC dispatch system upgrade. The bi-annual cost is about \$5,000 a year, spread out over 12 monthly payments of \$460.00 each. These dispatch fees have already been included in the adopted budget for the 2017-18 fiscal year. The details of the PRCC system upgrades have been discussed at previous meeting in the past. Copies of the Intergovernmental Agreement had been emailed to the individual Board members prior to the meeting in order to ensure that the Board members had sufficient time to review the agreement in detail.

Chief Manzanedo requested the Board entertain a motion to accept the terms of the PRCC Dispatch Center Intergovernmental Agreement. Board Secretary made a motion to accept the Agreement, and Vice Chair Shultz seconded the motion. A vote was taken on the motion and it passed unanimously.

Board Member Comments - Board Chairman Terry acknowledged and thanked Captain Hallowell for successfully organizing and executing the annual 1/2 marathon fundraiser, and Firefighter Bieth for cleaning and refurbishing the "Old Dodge " Utility 41 and getting it ready to be put on the market for sale.

Call to the Public: None

Adjournment -

Gary Williams made a motion to adjourn the meeting and it was seconded by Bob Schulz . The motion carried. Meeting was adjourned at 6:13P.M.

Dated this 5th day of September, 2017 by: _____ Board Clerk.
Gary Williams