

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, July 11, 2017**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday July 11, 2017 at 6:00 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –
Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Vice Chairman Bob Schulz & Board Chairman Terry Hammon. Interim Fire Chief Ernesto Manzanedo represented the Fire District

Approval of minutes of Previous Regular Meeting:

Gary Williams made a Motion to Approve the Minutes of the June 6 Regular Meeting & June 28, 2017 Special Meeting, seconded by Bob Schulz, and it passed unanimously.

Public Appearances:

None

Chief's Report

1) Operations Update –

- **. 4 calls for service for the month of June: 2 EMS, 1 Smoke Investigation, & 1 Wildland Fire**

- **Grants: The new Type 6 brush truck is built and ready to be picked up in Wichita, Kansas. Bob & Andy will be driving out on July 16 to pick & up and will drive it back**

Financial Reporting

Account Balances as of 5/31/2017

- a. General Fund – 64,709.30
 - i. Compass Bank (Payroll) = 698.71
 - ii. Compass Bank (Wildland) = 10.18
 - iii. Line of Credit = 100,000.00
- b. Capital Reserve Fund = 7,344.62
- c. Accounts Receivable = 100.00
- d. Taxes Receivable = 7,397.00

2. Financial Reports - May 31, 2017

- e. Register of Checks
- f. Register of Warrants
- g. Register of Deposits
- h. Statement of Financial Activities (Income Statement)
- i. Statement of Net Assets (Balance Sheet)
- j. Cash Flow Projection
- k. County Treasurer Reports
- l. Bank Statements / Reports Bank Account Reconciliations

- Current General Fund Balance: 18,462.26
 +
 -Capital Reserve : 28,251.53

 46,713.79

The May 2017 financial statements were provided to the Board Chair and reviewed. *Gary Williams made a motion to approve the Financial Reports, Bob Schulz seconded the motion and the motion passed unanimously.*

Old Business –

- Adopt New Paid Sick Time Policy
- Interim Fire Chief's Final Evaluation
- Appoint New Fire Chief

New Business --

- Sign resolution for Conflict of Interest Waiver for Fire Station Lease Renewal
- Sign contract for 3-year audit engagement
- PSPRS refund payout

Board Member Comments - None

Call to the Public: Ms. Elaine Ault asked if there were any potential paving projects in the Groom Creek area, and if any of them may include Friendly Pines Road. Ms. Ault went on to issue a complaint about the dust created by the many delivery vehicles driving by her property, and was wondering who to contact about getting her street paved. The Board Chairman referred Ms. Ault to speak with Yavapai County roads department.

Adjournment -

Gary Williams made a motion to adjourn the meeting and it was seconded by Bob Schulz . The motion carried. Meeting was adjourned at 7:24 P.M.

Dated this 11th day of July, 2017 by: _____ Board Clerk.
 Gary Williams