

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, January 9, 2018**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday January 9, 2018 at 6:00 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Vice Chairman Bob Schulz and Board Clerk Gary Williams. Fire Chief Manzanedo represented the Fire District

Approval of minutes of Previous Meetings:

Gary Williams made a Motion to Approve of the Regular Meeting Minutes of December 5, 2017 and it passed unanimously.

Public Appearances:

None

Chief's Report :

- Operations Update – 4 EMS calls & 1 Public Assist
- Our Board Clerk Gary Williams and Chief Manzanedo will be attending the AFDA Conference in Laughlin, NV in the upcoming weekend to receive required Fire District Board training
- Annual Audit has been completed, a detailed report of their findings will be made available in the upcoming months
- Captain Hallowell made a formal announcement that he has accepted a job offer by CAFMA. Many in attendance expressed how he will be missed. As a result of Captain Hallowell's moving on, we will be looking into our options as a agency to find a suitable staffing replacement.

Financial Reporting

1. Account Balances as of 11/30/2017

- a. General Fund = 76,630.20
 - i. Compass Bank (Payroll) = 3,007.71
 - ii. Compass Bank (Wildland) = 55.00
 - iii. Line of Credit = 100,000.00
- b. Capital Reserve Fund = 24.68
- c. Accounts Receivable = 0.00
- d. Taxes Receivable = 220,119.00

2. Financial Reports - November 30, 2017

- a. Register of Checks
- b. Register of Warrants
- c. Register of Deposits
- d. Statement of Financial Activities (Income Statement)
- e. Statement of Net Assets (Balance Sheet)
- f. Cash Flow Projection
- g. County Treasurer Reports
- h. Bank Statements / Reports Bank Account Reconciliations

State Forestry office still as of this meeting sent us our reimbursement for Off District Wildland Responses and Chief Manzanedo stated that he would look into what was causing the delay and when we could expect payment.

The November 2017 financial statements were provided to the Board Chair and reviewed. *Gary Williams made a motion to approve the Financial Reports, Bob Schulz seconded the motion and the motion passed unanimously.*

Old Business – None

New Business -- None

Board Member Comments - None

Call to the Public: Jerry Schulz asked for an update on the revision of the Fire Districts Website. Board Chairman reassured Mr. Schulz that it is being worked on whenever time allows.

Adjournment -

Gary Williams made a motion to adjourn the meeting and it was seconded by Bob Schulz . The motion carried. Meeting was adjourned at 6:16 P.M.

Dated this 9th day of January , 2018 by: _____ Board Clerk.

Gary Williams