

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, October 1, 2013**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, October 1, 2013 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the September 3, 2013 Regular Meeting and it passed unanimously.*

**Public Appearances**

None

**Chief's Report**

- 1) Chief Bentley reported that there were 4 EMS calls for service.
  
- 2) Chief Bentley mentioned that he would be submitting a grant application to State Farm for two years of funding for the dumpster project and a portion of Neal Pinson's salary as well as supplies for the Firewise Committee. The application is due by Oct 31.

**Financial Reporting**

**1. Account Balances as of 10/01/13:**

- a. General Fund – (295,770.92)
- b. Compass Bank – 3,075.53
- c. Line of Credit – (100,000.00)
- d. Reserve Fund – 202.97
- e. Accounts Receivable – 212,193.32
- f. Taxes Receivable – 452,236.07

**2. Financial Reports - Month Ending August 31, 2013 .**

Chief Bentley and Fire District Accountant, Cindy Fulton presented the Board with the financial reports as required by HB 2572 implementation. *Terry Hammon made a motion to approve the Financial Reports, Gary Williams seconded the motion and it carried unanimously.*

**Old Business –**

1. **PTOC Report for 2013** - The Chief reported that the Property Tax Oversight Commission had reviewed the 2013-14 budget and found the Groom Creek Fire District in compliance.

## **New Business -**

1. **Yavapai County Treasurer** - Ross Jacobs, Yavapai County Treasurer, presented the Board with information on the District's revolving line of credit and the end of year cash position of the District. He stated that the District was in a negative cash position at the end of 7 of the 8 last fiscal years. He reported that the District is required to be at a zero balance or higher and that the County can no longer allow the District to remain in this position. He requested that the District formulate a plan to ensure that a zero balance is achieved by the end of the 2013-14 fiscal year. The Fire Chief and Board assured the Treasurer that a plan would be developed and submitted to the County.

## **Board Member Comments**

The Staff, Board and Accountant discussed some policy options and employment status as a means to obtain the zero balance. The Chief stated that he would be discussing all options with the staff at a staff meeting in the morning.

## **Adjournment**

*Terry Hammon made a motion to adjourn the meeting and Gary Williams seconded the motion. The motion carried. Meeting was adjourned at 8:18 P.M.*

**Dated this 4th day of October 2013 by: \_\_\_\_\_ Board Clerk.**

Terry Hammon