

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, July 01, 2014**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, July 01, 2014 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz and Board Vice-Chairman Gary Williams. Chief Bentley represented the Fire District. Board Clerk Terry Hammon was absent.

Approval of minutes of Previous Regular Meeting:

Bob Schulz, seconded by Gary Williams, made a Motion to Approve the Minutes of the June 03, 2014 Regular Meeting and it passed unanimously.

Public Appearances

None

Chief's Report

1) Operations Update - Chief Bentley reported that there were 11 calls for service including 6 EMS, 1 Quad Accident, 1 Lines Down, 1 Possible Structure Fire, 1 Illegal Burn and 1 Smoke Investigation. He also reported on the 4 wildland fire responses during the month.

2) Grant Update - Chief Bentley said the District would be closing out the AFG grant for the communications and that the station alerting had been installed.

3) Miscellaneous - Chief Bentley discussed some of the compliance with SB1387 and had received documents from the District Attorney.

Financial Reporting

1. Account Balances as of 7/1/14:

- a. General Fund – (109469.58)
- b. Compass Bank – 3,099.18
- c. Line of Credit – (100,000.00)
- d. Reserve Fund – 202.97
- e. Accounts Receivable – 72,383.05
- f. Taxes Receivable – 30,113.88

2. Financial Reports - May

The May account balances were completed; however there were no financial reports created as yet. Chief Bentley noted that the end of year results were not in as yet and that the reconciliation should be received and completed by the next meeting.

Old Business –

1. None

New Business -

1. Worker's Comp Renewal - Chief Bentley reported that the renewal demonstrated a 34% payroll rate increase. He said that there was no indication that the rates would be going higher once again.

2. Audit Engagement - Chief Bentley noted that the District has received an audit engagement letter from Saunders Company and that the SB1387 requirements are for the District to have an audit once again. The proposed cost is \$7200.

3. Election Services Agreement - Chief Bentley received an agreement from Yavapai County for providing election services. He noted that the district would receive a discount on the rates if we agreed to be a polling place and provide ballots. The District will provide the services.

4. Annual Budget Certification - Chief Bentley presented the Board with the form from our Attorney to provide certification of the budget. The document was executed.

Adjournment

Gary Williams made a motion to adjourn the meeting and Bob Schulz seconded the motion. The motion carried. Meeting was adjourned at 7:55 P.M.

Dated this 3rd day of July 2014 by: _____ Board Clerk.
Terry Hammon