

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD**

**Tuesday, November 03, 2015**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, November 03, 2015 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Chairman Bob Schulz, Board Vice-Chairman Gary Williams, Board Clerk Terry Hammon. Fire Chief Todd Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Terry Hammon made a Motion to Approve the Minutes of the October 06, 2015 Regular Meeting, seconded by Gary Williams, and it passed unanimously.*

**Public Appearances**

None.

**Chief's Report**

**1) Operations Update** – Chief Bentley reported on the Promotion and hiring process that occurred to replace Captain Hernandez. He also reported that there were 15 calls for service during the previous month including 11 EMS, 2 Public Assistance, 1 Smoke Investigation and 1 Illegal Burn call.

**2) Grant Update** – Chief Bentley stated that there has been no additional rounds of funding awarded through the AFG and Safer Grant programs since the last week of the Federal Fiscal year ending in September. Turndown notices have not been sent for either program.

The Chief mentioned that the District applied for two RAC grant through the USFS to clean up the Schoolhouse Gulch Road evacuation route and the remaining Tornado damage affecting Groom Creek along Old Miner Road. The RAC was supposed to meet in October, but that meeting was rescheduled for December 1.

The Chief also mentioned that they would be applying for funding from the 100 Club for a containment system to refill scba bottles and from Firehouse Subs. A new round of AFG grant will open in November and the District will apply for an equipment package of hoses, tools and other equipment for Engine 42 to make it NFPA compliant.

**3) Miscellaneous** – Chief Bentley discussed the Fuels Reduction program and some possibilities being considered for the recruiting and retention of the positions. The Chief said that he saw some Initial Attack modules of 5 personnel that would work in our area and would provide a small module capable of configuring itself with the chipper and structure protection trailer. Increasing the utility of the module at a daily rate was desirable to Incident Commanders that were questioned.

The Chief also mentioned that the District installed a file server for consistency and redundancy of data.

## Financial Reporting

1. **Account Balances as of 11/02/2015:**
  - i. General Fund – (327,984.66)
  - ii. Compass Bank Payroll – 3,477.68
  - iii. Compass Bank Wildland – 1,553.19
  - iv. Line of Credit – (100,000.00)
  - v. Reserve Fund – 208.29
  - vi. Accounts Receivable – 191,378.41
  - vii. Taxes Receivable – 419,203.56

### 2.. **Financial Reports – September 2015**

The September 2015 financial statements were provided by email and reviewed. *Terry Hammon made a motion to approve the Financial Reports, Gary Williams seconded and the motion passed unanimously.*

## Old Business –

1. None

## New Business -

**1. Base Hospital Agreement** - The Chief presented the Board with the 2016 Agreement with Yavapai Regional Medical Center for the drug box and base hospital agreement. Other than the increase in the price of the medications increasing from \$700 to \$1140 the agreement was the same. Chief Bentley mentioned that they cannot get the pharmaceuticals independently. *Terry Hammon made a motion to approve the agreement with YRMC, Gary Williams seconded and the motion carried.*

**2. Strategic Planning** - Chief Bentley informed the Board of an effort to develop a 10-year Strategic Plan. The Chief said that if the economy continues to recover, that he would like a plan to utilize the funding to meet priorities and needs as affordable for the District. The plan would look at all aspects of operations including the governance and if there was a point in time that the JPA with Central Yavapai and Chino Valley FDs would make sense and provide a savings to the residents.

**Board Member Comments** - Gary Williams mentioned the possibility of having the Fire District listed as a recipient for AZ State Tax Credit funds. Chief Bentley will look into the option.

## Adjournment

*Terry Hammon made a motion to adjourn the meeting and it was seconded by Gary Williams The motion carried. Meeting was adjourned at 8:18 P.M.*

Dated this 6th day of November 2015 by: \_\_\_\_\_ Board Clerk.  
Terry Hammon