

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, March 01, 2016**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, March 01, 2016 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Chairman Bob Schulz, Board Vice-Chairman Gary Williams, Board Clerk Terry Hammon. Fire Chief Todd Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Terry Hammon made a Motion to Approve the Minutes of the February 02, 2016 Regular Meeting, seconded by Gary Williams, and it passed unanimously.*

**Public Appearances**

Auditor Report - *Via Telephone*: James and Tricia Saunders reported on the 2014-15 Fiscal Year Audit. They mentioned the District's ongoing cash flow issue and stated that they were aware of the District's efforts to work with the County on the issue. They stated that there was a statutory requirement to notify the County of the issue by mail which has since been addressed. otherwise, the District has no material weakness in process or related to the information reported in the Audit.

**Chief's Report**

**1) Operations Update** – Chief Bentley reported 3 medical calls for service in the previous month. He also reported that 2 personnel were attending classes at the National Fire Academy and personnel would be attending the AZ Wildfire Academy.

**2) Grant Update** – Chief Bentley said that the WFHF Fuels Reduction Grant was submitted and there were 3 operations grants being submitted this week. 2 grants (Firehouse Subs and AZ Homeland Security) would address the breathing air compressor need and the other AZ Homeland Security Grant application would address needs for the AHIMT Trailer.

**3) Miscellaneous** – Chief Bentley mentioned the State Forestry IGA would be resent with some language changes that were challenged by several fire agencies. He spoke to the increased valuation for the 2017 fiscal year and announced that the Firewise Day/Pancake Breakfast would take place on Saturday May 7th in conjunction with the National Wildfire Preparedness Day.

**Financial Reporting**

1. **Account Balances as of 02/292016:**
  - i. General Fund – (246,516.21)
  - ii. Compass Bank Payroll – 3,239.39
  - iii. Compass Bank Wildland – 17,553.43
  - iv. Line of Credit – (100,000.00)
  - v. Reserve Fund – 208.29
  - vi. Accounts Receivable – 221,175.75
  - vii. Taxes Receivable – 159,172.62

**2.. Financial Reports – January 2016**

The January 2016 financial statements were provided by email and reviewed. *Terry Hammon made a motion to approve the Financial Reports, Gary Williams seconded and the motion passed unanimously.*

**Old Business –**

**1. 2016 Strategic Planning -** Chief Bentley presented the Final 2016 Strategic Plan with the implementation chart for the items being requested. The plan provides for the complete implementation with the majority of the capital items able to be introduced in the 4th year of the plan.

**New Business -**

**1. FY2015 Audit Report Acceptance -** *Terry Hammon made a motion to approve the Audit Report after having received and reviewed the document. Gary Williams seconded the motion and it passed without dissent.*

**2. 2016 Budget Workshop -** The Board set the date of March 30th at 10am for the Budget Workshop, Chief Bentley stated that the property valuation would be at the 5% increase projected and that health insurance renewal rates were coming in at 7% above last year.

**Board Member Comments -** None

**Adjournment**

*Terry Hammon made a motion to adjourn the meeting and it was seconded by Gary Williams. The motion carried. Meeting was adjourned at 8:24 P.M.*

Dated this 4th day of March 2016 by: \_\_\_\_\_ Board Clerk.  
Terry Hammon