

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, February 02, 2016**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, February 02, 2016 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Chairman Bob Schulz, Board Vice-Chairman Gary Williams, Board Clerk Terry Hammon. Fire Chief Todd Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Gary Williams made a Motion to Approve the Minutes of the January 05, 2016 Regular Meeting, seconded by Terry Hammon, and it passed unanimously.*

**Public Appearances**

None.

**Chief's Report**

**1) Operations Update** – Chief Bentley reported 10 calls for service - 6 Lines Down (due to snow storm), 1 Tree Fire, 1 EMS and 2 Public Assist.

**2) Grant Update** – Chief Bentley said that he was compiling information for the Hazardous Fuels Grant and notices were sent to residents in the Mt. Tritle Area as well as along Beth Road and Empire Canyon Area to obtain interest in having work done under the grant. The Chief said that the District would pursue the Grant and modify the timeline to accommodate the fiscal year ending and avoid the potential for carrying over funds into a new fiscal year.

**3) Miscellaneous** – None

**Financial Reporting**

1. **Account Balances as of 1/29/2016:**
  - i. General Fund – (265,414.43)
  - ii. Compass Bank Payroll – 4,745.90
  - iii. Compass Bank Wildland – 45,553.43
  - iv. Line of Credit – (100,000.00)
  - v. Reserve Fund – 208.29
  - vi. Accounts Receivable – 222,754.69
  - vii. Taxes Receivable – 173,400.40

**2.. Financial Reports – December 2015**

The December 2015 financial statements were provided by email and reviewed. *Terry Hammon made a motion to approve the Financial Reports, Gary Williams seconded and the motion passed unanimously.*

**Old Business –**

**1. 2016 Strategic Planning** - Chief Bentley reported on the progress with staff to ensure that all members are in agreement of the track to use going forward. Some discrepancy between the projections to use were encountered and the Chief said that he would have a consensus for the plan by the next Board Meeting. Otherwise, the Chief said that the plan was in a final draft form and there would be an end-state added to Operational Improvement Plan areas.

**2. Fire District Financing** - The Chief stated that he spoke with Zions Bank and provided information to them that was requested. He was awaiting a call back.

**New Business -**

**1. None**

**Board Member Comments - None**

**Adjournment**

*Gary Williams made a motion to adjourn the meeting and it was seconded by Bob Schulz. The motion carried. Meeting was adjourned at 8:00 P.M.*

Dated this 8th day of February 2016 by: \_\_\_\_\_ Board Clerk.  
Terry Hammon