

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, December 01, 2015**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, December 01, 2015 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Chairman Bob Schulz, Board Vice-Chairman Gary Williams, Board Clerk Terry Hammon. Fire Chief Todd Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Bob Schulz made a Motion to Approve the Minutes of the November 04, 2015 Regular Meeting, seconded by Terry Hammon, and it passed unanimously.*

**Public Appearances**

None.

**Chief's Report**

**1) Operations Update** – Chief Bentley reported 5 calls for service - 2 EMS, 2 fuels crew RX fire and 1 public assist.

**2) Grant Update** – Chief Bentley stated that turndown notices were received for the AFG and Safer grants. The next AFG period opens on the 7th and he mentioned that the District would be applying for the equipment needed for Engine 42.

The Chief also mentioned that an application was submitted to the 100 Club for the acquisition of IV training and the Firehouse Subs grant was more intensive than expected and that they would be submitting for a more comprehensive equipment list for the SCBA program.

The Chief also stated that the R.A.C. was meeting that morning regarding the Fuels grants from the US Forest Service. No word had been given as to the results.

**3) Miscellaneous** – Chief Bentley mentioned that the Auditors from James Saunders would be at the station performing the site work on Thursday Dec 3 - Friday Dec 4.

**Financial Reporting**

1. **Account Balances as of 11/30/2015:**
  - i. General Fund – (258,506.18)
  - ii. Compass Bank Payroll – 3,592.47
  - iii. Compass Bank Wildland – 29,151.96
  - iv. Line of Credit – (100,000.00)
  - v. Reserve Fund – 208.29
  - vi. Accounts Receivable – 344,266.44
  - vii. Taxes Receivable – 250,644.46

**2.. Financial Reports – October 2015**

The October 2015 financial statements were provided by email and reviewed. *Terry Hammon made a motion to approve the Financial Reports, Gary Williams seconded and the motion passed unanimously.*

**Old Business –**

**1. 2016 Strategic Planning** - The Chief reviewed the 10-year strategic plan financial assumptions and projections. He stated that there were two alternatives under consideration for the planning at a 2% or 3% pay increase being considered. Chief Bentley said that the staff was working on their project areas to provide that input and it would be discussed and complied at the next day's staff meeting. The plan for implementation would begin with the next budget cycle and be reviewed annually with the budget and be adjusted as needed.

**2. Tax Credits** - Chief Bentley reported that the Tax Credit question brought up at the previous meeting was investigated and that under current law, there were no provisions for Fire Districts to receive these funds. He stated that he forwarded the information to the AFDA representative for the area and the Director.

**New Business -**

**1. Fire District Financing** - The Chief and Chairman Schulz mentioned having the County Supervisor request to meet and discuss the financial status of the District. Chief Bentley stated that it might be necessary to obtain financing on an existing apparatus to be able to ensure that the District has satisfied the County obligations at year end. Chief Bentley was authorized to obtain some financing quotes.

**2. Fuels Crew / IA Module** - Chief Bentley inquired if the Board had come to a conclusion about their support of the Initial Attack Module utilization of the fuels crew. All members were support of pursuing the possibility. Chief Bentley reported that it would not require a large investment to get started.

**Board Member Comments** - None

**Adjournment**

*Gary Williams made a motion to adjourn the meeting and it was seconded by Terry Hammon. The motion carried. Meeting was adjourned at 8:23 P.M.*

Dated this 3rd day of December 2015 by: \_\_\_\_\_ Board Clerk.  
Terry Hammon