

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, October 06, 2015**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, October 06, 2015 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Chairman Bob Schulz, Board Vice-Chairman Gary Williams, Board Clerk Terry Hammon and Fire Assistant Chief Ernesto Manzanedo represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Gary Williams made a Motion to Approve the Minutes of the September 1, 2015 Regular Meeting, seconded by Bob Schulz, and it passed unanimously.*

**Public Appearances**

None.

**Chief's Report**

**1) Operations Update –**

- Ernesto Manzanedo reported that there were 12 Calls for Service during the month of June including 8 medical calls, 1 public assist call, 2 fire alarms, and 1 smoke report call.

- The board was informed of the Groom Creek Fire District's intent to pursue grant funding in the near future in order to support the efforts of reinstating our Fuels Reduction Service within our district service area. In the meantime, our full time on duty shift personnel will be completing the jobs as assigned to specific dates. Whichever shift is on duty on the date the appointment is made for a Fuels Reduction Service, will complete the job on that day. Only requests for service that will not commit the shift personnel to remote locations or tasks that could possibly delay emergency response times will be accepted at this time until dedicated Fuels Reduction Service personnel can be established.

**2) Grant Update –** Assistant Chief Manzanedo reported that Tornado Damage Grant reimbursement request has been paid in the amount of \$ 22,711.58. The Chief also mentioned that the AFG Grant and SAFER Grants had continued awards without GCGD receiving any turndown notices to date.

**3) Miscellaneous –**

- Assistant Chief Manzanedo informed the board that the 1979 Ford F-600 has been sold to a former reserve member Bob Beith in the amount for \$4,000.

- The board was also informed in the recent staff changes brought about by Capt. Joe Hernandez stepping down from his position for personnel reason. Brennan Johnstone has been chosen to fill the role of Shift Captain as a result of a formal testing process that took place on Saturday October 2, 2015. A current reserve member Jim Gillihan was selected to fill the firefighter position left vacant through the Johnstone promotion. A separate firefighter specific

testing process that was held on Saturday Oct. 3, 2015, and the conditional job offer was made directly after the completion of the testing process.

- The board was informed of a recent donation made by the Nordyke family, in memory of Greg Nordyke in the amount of \$2,000. The family suggested that the donation was to be utilized in support of our suppression operations that Greg had enjoyed so much being a part of during his time as a reserve with us. The district personnel has decided to use some of the funds to purchase a memorial badge or decal dedicating one of our apparatus to Greg's memory and years of service to our agency.

## **Financial Reporting**

### **1. Account Balances as of 010/06/2015:**

- a. General Fund – (381,192.69)
- b. Compass Bank Payroll – 3,024.89
- c. Compass Bank Wildland – 3,641.61
- d. Line of Credit – (100,000.00)
- e. Reserve Fund – 208.29
- f. Accounts Receivable – 236,308.32
- g. Taxes Receivable – 480,208.00

### **2. Financial Reports – August & September 2015**

The July & August 2015 financial statements were provided by email and reviewed. Bob Schulz *made a motion to approve the Financial Reports, Gary Williams seconded and the motion passed unanimously.*

### **Old Business –**

**1. None**

### **New Business -**

**1. None**

**Board Member Comments - None.**

### **Adjournment**

*Gary Williams made a motion to adjourn the meeting and it was seconded by Bob Schulz. The motion carried. Meeting was adjourned at 7:57 P.M.*

**Dated this 6th day of October 2015 by: \_\_\_\_\_ Board Clerk.**

Terry Hammon