

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, June 02, 2015**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, June 2, 2015 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting –**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Chairman Bob Schulz, Board Vice-Chairman Gary Williams, Board Clerk Terry Hammon and Fire Chief Todd Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Terry Hammon seconded by, Gary Williams made a Motion to Approve the Minutes of the May 05, 2015 Regular Meeting and it passed unanimously.*

**Public Appearances**

Mark Otten from the Potato Patch Area attended the meeting and requested further information on the status of the merger with Walker Fire. Mr. Otten was informed that the attempt was discontinued due to the financial projections provided by Yavapai County. Chief Bentley stated that there might be opportunities in the future for the area to enter into a contract with the District.

**Chief's Report**

**1) Operations Update** – Chief Bentley reported that there were 11 Calls for service during May including 8 medical calls, 2 public assist calls and 1 smoke detector batteries call.

**2) Grant Update** - Chief Bentley stated that Tornado Damage Grant was completed and that grant would be closed out as soon as possible to receive reimbursement by year end,. The Chief also mentioned that the AFG Grant had continued awards without receiving a turndown notice and SAFER Grants have not began the award cycle.

**3) Miscellaneous** - Chief Bentley reported that the District was the recipient of the donation of a 1972 Pinzgauer automobile. The Chief stated that there was no real operational need for the vehicle and asked the donor if it would be appropriate to use the donation as a fundraiser. The Board and Chief determined the best solution would be to raffle the Pinzgauer. Chief Bentley will assume these responsibilities with the GCFFA.

**Financial Reporting**

**1. Account Balances as of 06/01/2015:**

- a. General Fund – (174,789.41)
- b. Compass Bank Payroll – 3,021.77
- c. Compass Bank Wildland – 20,857.24
- d. Line of Credit – (100,000.00)
- e. Reserve Fund – 208.29
- f. Accounts Receivable – 99,556.57
- g. Taxes Receivable – 36,532.23

## **2. Financial Reports - April 2015**

The April 2015 financial statements were provided by email and reviewed. *Bob Schulz made a motion to approve the Financial Reports, Gary Williams seconded and the motion passed unanimously.*

### **Old Business –**

**1. Station 41 Roof Replacement** - Chief Bentley informed the Board that the insurance adjuster verified that the roof sustained 100% hail damage and a check was provided for \$9230.08. The replacement estimate was provided by Golden Roofing for \$9714.00. Chief Bentley said that due to the discounts provided and subject to acquisition policies that additional estimates are not required under \$10,000 and recommended that award the contract to Golden Roofing. *Gary Williams made a motion to approve the expenditure, Terry Hammon seconded the motion. It passed without dissent.*

**2. 2015-16 Budget Adoption** - Chief Bentley stated that he received an estimate of FDAT from Yavapai County as well as a lower than expected Worker's Compensation Insurance renewal quote and was able to reduce the revenue needs by \$3000 to the overall budget. He presented the Board with a Final Budget reflecting these changes. *Gary Williams made a motion to adopt the budget, Terry Hammon seconded the motion. It passed unanimously.*

### **New Business -**

**1. Worker's Compensation Insurance Renewal** - Chief Bentley reported that the renewal rates for the upcoming year were reduced for the full-time firefighter class to 6.89/\$100 down from \$8.15/\$100 in payroll. He mentioned that the District obtained information from the Minard-Ames Agency that does not service our account, but was told that we had no better option than renewing with Copperpoint at this time.

**2. Audit Engagement Letter** - Chief Bentley said that the District entered into a 3-year Audit Engagement with Saunders Company; however, with the changes to the law related to the in-person presentation requirements we were being notified that there would be no charges for this in the future. Chief Bentley mentioned that he would survey other District and obtain a quote in the future for this service. Terry Hammon requested copies of audit reports from those agencies being surveyed in order to camper the reporting formats.

**3. City of Prescott Maintenance IGA** - Chief Bentley stated the previous agreement had a provision for labor rate increases of 6% and that verbiage would be changes to prevailing rates. The Chief also included the transfer of Equipment 910 from the City (being a 1999 Central States Engine) will be provided to the District for \$10.00 under the new agreement. The City would maintain the first right of refusal should the District ever surplus this apparatus. Chief Bentley was requested to take action on the IGA after the June 23rd Prescott City Council Meeting to ensure that no changes are made to the IGA in the interim.

**Board Member Comments** - None.

### **Adjournment**

*Terry Hammon made a motion to adjourn the meeting and it was seconded by Gary Williams. The motion carried. Meeting was adjourned at 8:29 P.M.*

**Dated this 4th day of June 2015 by:** \_\_\_\_\_ **Board Clerk.**  
Terry Hammon