

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD**

Tuesday, December 03, 2013

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, December 03, 2013 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the November 5, 2013 Regular Meeting and it passed unanimously.

Public Appearances

None

Chief's Report

- 1) Chief Bentley reported that there were 8 EMS calls, 1 propane leak and 1 Structure Fire during the previous month..
- 2) Chief Bentley updated the Board on the status of three grants. The AFG grant for communications would be completed soon with about \$9000 remaining in the grant for station alerting and additional portable radios. The State Farm grant application for the Firewise/Fuels Management program was submitted. A 100 Club of Arizona grant was submitted for a breathing air cascade system and scba refill and misc parts to maintain the breathing apparatus.
- 3) Chief Bentley told the Board about a meeting that will be scheduled with the Arizona District 1 Representatives in regards to increasing the State Fire Fund.

Financial Reporting

1. Account Balances as of 12/02/13:

- a. General Fund – (187,453.82)
- b. Compass Bank – 3,039.49
- c. Line of Credit – (100,000.00)
- d. Reserve Fund – 202.97
- e. Accounts Receivable – 201,141.51
- f. Taxes Receivable – 278,174.35

2. Financial Reports - Month Ending October 31, 2013 .

Chief Bentley presented the Board with the financial reports as required by HB 2572 implementation. *Terry Hammon made a motion to approve the Financial Reports, Gary Williams seconded the motion and it carried unanimously.*

Old Business –

1. **Additional Revenue Sources** - Chief Bentley and the Board discussed additional options available in order to provide non-levy revenues to the district.

New Business -

1. **Inter-Governmental Agreement CYFD** - The Chief presented a copy of an Intergovernmental Agreement for shared services with Central Yavapai Fire District for Fire Investigators and Inspectors. The Chief reported that although the District currently has a volunteer Investigator/Inspector, the agreement will provide ongoing service when that position is no longer held by a volunteer. The Chief said that the rates charged would be based on the actual employee costs and not a fixed hourly cost. *Gary Williams made a motion to approve the IGA, Terry Hammon seconded the motion and it passed without dissent.*

Board Member Comments

None.

Adjournment

Gary Williams made a motion to adjourn the meeting and Terry Hammon seconded the motion. The motion carried. Meeting was adjourned at 7:56 P.M.

Dated this 5th day of December 2013 by: _____ Board Clerk.
Terry Hammon