

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD**

**Tuesday, January 8, 2013**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, January 8, 2013 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting – Rescheduled from Jan 1, 2013 Holiday**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the December 04, 2012 Regular Meeting and it passed unanimously.*

**Public Appearances**

None

**Chief's Report**

- 1) **Operations Report** – Chief Bentley provided an update to the calls for service noting 2 EMS calls and 1 Structure Fire response.
- 2) **Grant Update** – Chief Bentley said that the Assistance to Firefighter Grant program has restarted the award cycle and the District still has two pending applications. One for communications and one for a vehicle.
- 3) **Misc** – Chief Bentley said that there would be a meeting for the PSPRS Local Board prior to the next Board Meeting in February. Chief Bentley requested any updates to the ISO postcard that would be sent out to inform the public of the upgrade in the ISO rating for residences within the fire hydrant buffer. Chief Bentley informed the Board of the SCF of AZ audit that would take place in the upcoming week and stated that he had no concerns over the outcome.

**Financial Reports**

1. **Account Balances as of 1/7/13:**
  - a. General Fund – (154,446.54)
  - b. Compass Bank – 3,090.73
  - c. Line of Credit – (100,000.00)
  - d. Reserve Fund – 13.75
  - e. Accounts Receivable – 245,885.09
  - f. Taxes Receivable - 214,238.14
2. **Budget Report** - The Chief discussed the end of year projection and stated that with the current receivables of \$460,123.23 and current liabilities of \$254,446.54 that there would be approximately \$55,676.69 of revenue at the end of the year if the district stays at the current expenditure rate of \$25,000 per month.

**Old Business –**

- 1) **MOU – AZ Fire Marshal** – Chief Bentley stated that the District was requested by Yavapai County Development Services to look at updating the adopted codes to the 2012 ICC International Fire Code and 2012 Wildland/Urban Interface Code. He stated that he would request copies of the code and report at the next meeting whether there were significant changes to support the investment needed to adopt the new codes.

**New Business**

- 1) **Annual Review** – Chief Bentley presented the Board with copies of the Annual Review from James Saunders. No material deficiencies were noted in the review. He said that he had submitted the copies of the reports as required to the County and would forward a copy to the State Fire Marshal with the annual report due on January 31.
- 2) **Badge Pinning** – Chief Bentley provided a 10 year service award to Asst. Chief Ernesto Manzanedo and a 5 year service award to Captain Cory Culbertson. The badge pinning for all three Firefighters and newly promoted Captain was performed after receiving the Oath of Office.

**Board Member Comments**

The Board expressed their appreciation to the firefighters for their service.

**Adjournment**

*Terry Hammon made a motion to adjourn the meeting and Gary Williams seconded the motion. The motion carried. Meeting was adjourned at 7:46 P.M.*

Dated this 11th day of January 2013 by: \_\_\_\_\_ Board Clerk.  
Terry Hammon