

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, December 04, 2012**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, December 04, 2012 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the November 06, 2012 Regular Meeting and it passed unanimously.

Public Appearances

None

Chief's Report

- 1) **Operations Report** – Chief Bentley provided an update to the calls for service, reported that the District expressed interest to the City of Prescott for acquiring a surplus fire engine that they will be replacing and that there were some repairs needed for Engine 41 to replace faulty fuel injectors.
- 2) **Grant Update** – Chief Bentley said that the Assistance to Firefighter Grant program has not had awards in the new federal year as of yet, but the District still has two pending applications.
- 3) **Misc** – Chief Bentley said that there would be a Badge Pinning Ceremony for the newly promoted/hired firefighters at the January 8th Board Meeting. This meeting will be rescheduled from the regularly scheduled January 1, 2013 Board meeting. Chief Bentley inquired about some service awards and wanted to set precedence for future awards. The Chief stated that the upcoming insurance renewal was discussed with Weber's Insurance and the District will see little change in the premiums for the upcoming year.

Financial Reports

1. **Account Balances as of 12/03/12:**
 - a. General Fund – (177,194.78)
 - b. Compass Bank – 3,066.88
 - c. Line of Credit – (100,000.00)
 - d. Reserve Fund – 13.75
 - e. Accounts Receivable – 268,131.36
 - f. Taxes Receivable - \$267,153.38
2. **Budget Report**

A budget report was discussed and the Chief said that the line items that far exceeded the budget thus far were either wildland related and reimbursement was expected or for repairs to facilities (heaters) and equipment (thermal imaging camera).

Old Business –

- 1) ISO Review – Chief Bentley presented the results of the most recent ISO Evaluation. He said that the district received a split rating of 5/8b and had previously communicated this information with the Board. The Board approved the mailing of a postcard to all of the homeowners affected by new lower insurance rating.

New Business

- 1) **Station 41 Bay Heaters** – Chief Bentley requested \$2965 to replace the existing heater units in the bays after discovering that they both had cracked heat exchangers and were deemed unsafe. *Gary Williams mad a motion to approve the expenditure. Terry Hammon seconded the motion and it passed.*
- 2) **Thermal Imaging Camera Repair** - Chief Bentley requested the appropriation of \$2295.00 to replace the Thermal Imaging Camera. *Gary Williams mad a motion to approve the expenditure. Terry Hammon seconded the motion and it passed.*
- 3) **MOU – AZ Fire Marshal** – Chief Bentley presented the Board with an agreement to provide inspections by the Groom Creek Fire District for public facilities. The Chief said that the agreement would also provide inspections of commercial properties under the codes adopted by the District. *Terry Hammon mad a motion to adopt the MOU. Gary Williams seconded the motion and it passed.*
- 4) **2013-14 Preliminary Values** – Chief Bentley said that he had received the valuation estimate from the County Assessor’s Office and the initial estimates are for a 13.5% decline in assessed valuation. He informed the Board that this figure did not include the centrally valued property and that we would not receive this figure until February.

Board Member Comments

None

Adjournment

Gary Williams made a motion to adjourn the meeting and Terry Hammon seconded the motion. The motion carried. Meeting was adjourned at 8:20 P.M.

Dated this 7th day of December 2012 by: _____ Board Clerk.

Terry Hammon