

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, February 7, 2012**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, February 7, 2012 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the January 03, 2012 Regular Meeting and it passed unanimously.

Public Appearances

None

Chief's Report

- 1) **Operations Report** – Chief Bentley stated that two of the Lead Reserve Firefighters are being promoted to Full-time Firefighter positions to fill positions vacated recently. He said that Matt Fay and Josh Krueger have been selected for those positions. The Chief also reported that the AFG Vehicle grant award for a used Type I Engine (\$75,000) is still possible and that turndown notices were sent a couple of weeks ago.
- 2) **Miscellaneous** –
 - a. Chief Bentley said the District is preparing a SAFER grant application that will provide benefits in recruiting and retention if awarded.
 - b. Chief Bentley reported that the County Treasurer is objecting to over-utilizing the line of credit and that he will be working with their office to ensure that the District's limits are adequate for the budget.

Financial Reports

- 1) **Account Balances as of 2/6/12:**
 - General Fund – (13,180.90)
 - Compass Bank – 3,036.22
 - Line of Credit – (88,000.00)
 - Reserve Fund – 11.18
 - Accounts Receivable – 98,135.09
- 2) **Budget Report** – Chief Bentley provided a budget report prior to the meeting and stated that the District was showing 98,813.31 in net income as of the end of January. Off-district response was the factor in the figure. There were no questions about the year to date report.

Old Business

1. **Annual Review** – The Chief provided copies of the Annual Review and summarized it by stating the District's debt is decreased and the net assets increased and the overall financial health of the District continues to improve.

New Business

- 1. Online Training Project** – Chief Bentley provided information about an opportunity for the District to provide online training and field day certification for the Basic Wildland Firefighting Classes. He said that we already have the instructors and resources necessary to begin offering the course in the fall. The initial costs to the district will be minimal as the software needed is already in place. Matt Fay will be charged with developing the website for this program.

Board Member Comments

None

Adjournment

Gary Williams made a motion to adjourn the meeting and Terry Hammon seconded. The motion carried. Meeting was adjourned at 8:17 P.M.

Dated this 10th day of February 2012 by: _____ **Board Clerk.**
Terry Hammon