

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS  
HELD  
Tuesday, October 04, 2011**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, October 04, 2011 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

**Agenda: Regular Meeting**

**Roll Call**

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

**Approval of minutes of Previous Regular Meeting:**

*Gary Williams, seconded by Terry Hammon, made a Motion to Approve the Minutes of the September 06, 2011 Regular Meeting and it passed unanimously.*

**Public Appearances**

None

**Chief's Report**

- 1) **PTOC Compliance** – Chief Bentley reported that the District received notification from the Property Tax Oversight Commission of compliance with the statutory requirements for the current fiscal year. He also noted that the District was \$58,337 under the current year allowable levy.
- 2) **Miscellaneous** – Chief Bentley discussed the letter sent to Arizona State Forestry Division regarding the status of payments for wildland fire response and said that a copy of the letter was sent to the County Treasurer. The District is awaiting a reply. Chief Bentley also circulated a copy of the draft Mission Statement and Vision that was developed as a precursor to the revision of our Strategic Plan. Chief Bentley also notified the Board that he would be attending a GSA Auction for vehicles to determine if the pricing and vehicle conditions were adequate for the replacement of the Chipper Truck.

**Financial Reports**

- 1) **Account Balances as of 10/04/11:**
  - General Fund – (237,348.00)
  - Compass Bank – 3031.99
  - Line of Credit – (100,000.00)
  - Reserve Fund – 11.18
  - Accounts Receivable – 235,335.95
- 2) **Budget Report** – There was no YTD budget report provided this month.

**Old Business**

1. **New Station Construction Quote** – Chief Bentley presented the Estimate from Design Services Group for the Marapai Road Proposed Station. He reported that the total estimated cost with the unfinished 2<sup>nd</sup> Floor was \$972,000 and that estimate was about \$250,000 higher than anticipated. He also said that the estimate does not include the land costs.

**New Business**

1. **CFRA Amendment** – Chief Bentley said that he is discussing a proposed amendment to the Cooperative Fire Rate Agreement with Arizona State Forestry Division that would provide for the reimbursement of instructors and materials used to teach courses for the ASFD. He stated that this agreement would provide opportunities for GCFD personnel to supplement their income by teaching courses. The Chief also said that this draft amendment would be used as leverage with the State in discussions related to the reimbursement issue that was included in the Chief’s Report.

**Board Member Comments**

none

**Adjournment**

*Terry Hammon made a motion to adjourn the meeting and Gary Williams seconded. The motion carried. Meeting was adjourned at 8:18 P.M.*

**Dated this 5th day of October 2011 by: \_\_\_\_\_ Board Clerk.**

Terry Hammon