

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD**

Tuesday, September 06, 2011

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, September 06, 2011 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley and Assistant Chief Manzanedo represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the August 02, 2011 Regular Meeting and it passed unanimously.

Public Appearances

None

Chief's Report

- 1) **GCWUA** – Chief Bentley reported that a draft agreement for water use was presented to the Fire District and is an adequate compromise for the District. Chief Bentley will sign and return the document.
- 2) **Open Position** – Chief Bentley notified the Board that Firefighter Baker will be leaving the District to move to the Phoenix Area. He stated that given the preliminary assessed values received that he would be in favor of keeping the position open and utilizing Assistant Chief Manzanedo to fill the position until the end of the calendar year to generate a budget savings. At that time the needs would be re-evaluated. The Board was favorable to the recommendation.
- 3) **Grants Update** – The Chief said that the District was applying for 2 program areas under the AFG Grant Program. One for a SCBA compressor and fill station and the other for a used pumper to replace Engine 42. He also provided an update to the PSSP grant which is in the last period of performance. Assistant Chief Manzanedo provided an update to the ARRA funds also in the last period of the grant.
- 4) **Miscellaneous** – Chief Bentley discussed the interest of a recently retired Chief Officer from Central Yavapai Fire District, Pruett Small, in being sponsored for wildland fire response from the District. In exchange, an agreement for providing training to our membership would be implemented. The Chief also offered a modification to his employment contract that would result in the District receiving more revenue when he was on a fire assignment. The Board was in favor of both of the proposals.

Financial Reports

- 1) **Account Balances as of 09/06/2011:**
 - General Fund – (182,837.98)
 - Compass Bank – 3031.13
 - Line of Credit – (100,000.00)
 - Reserve Fund – 11.18
 - Accounts Receivable – 223,874.33

2) **Budget Report** –Chief Bentley provided a year-to-date budget report.

Old Business

1. None

New Business

1. **Preliminary Budget Report** – Chief Bentley discussed the preliminary assessed valuations. The County is reporting a 12.7% decrease in the residential property values for the upcoming fiscal year. Chief Bentley said that this would translate into an approximate \$66,000 revenue reduction.
2. **Operations Report** – Chief Bentley said that over 450 hours of training using the Target Safety program were logged during the last year. This program provides the basic, ongoing and refresher training needs of the District. He reported that there were 96 calls for service during the last fiscal year and that was down from the 114 calls in the previous period. Chief Bentley asked the Board if an Operations Report would be of interest to the members. They were in favor of providing the information at each meeting.

Board Member Comments

none

Adjournment

Terry Hammon made a motion to adjourn the meeting and Gary Williams seconded. The motion carried. Meeting was adjourned at 8:21 P.M.

Dated this 8th day of September 2011 by: _____ Board Clerk.
Terry Hammon