

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, September 02, 2014**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, September 02, 2014 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Robert Schulz, Board Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Gary Williams seconded by Terry Hammon, made a Motion to Approve the Minutes of the August 05, 2014 Regular Meeting and it passed unanimously.

Public Appearances

None

Chief's Report

1) Operations Update - Chief Bentley reported that there were 5 calls for service including 4 EMS and 1 Smoke Investigation. He also reported that the District had responded to 64 calls year to date. The District is send three personnel to the State Fire School to take the Basic Firefighter Skills class.

2) Grant Update - Chief Bentley said the District completed the AFG grant closeout for the communications and that we received \$10,230 in funding for the Dumpster program from the Yavapai County Title 3 funds. He stated that he would also be pursuing a grant from State Farm.

3) Miscellaneous - Chief Bentley mentioned that he received a request to provide a schedule of events on the District's website in addition to the GCFFA site. He reported that the request was completed. Captain Joe Hernandez gave an update regarding the GCFFA and reported that the Association will provide up to \$6000 to purchase a Cardiac Monitor for the District.

Financial Reporting

1. Account Balances as of 09/01/14:

- a. General Fund – (168,732.77)
- b. Compass Bank – 3,078.65
- c. Wildland Fund - 14,481.10
- d. Line of Credit – (100,000.00)
- e. Reserve Fund – 208.29
- f. Accounts Receivable – 77,884.47
- g. Taxes Receivable – 471,171.76

2. Financial Reports - July

The July 2014 financial statements were reviewed. *Terry Hammon made a motion to approve the July 2014 Financial Reports, Gary Williams seconded and the motion passed unanimously.*

Old Business –

1. Audit - Chief Bentley said that the Auditor's site visit was be scheduled for October 23-24. He thought that there would be no issues as the Auditor had been completing the annual reviews and audits in the past.

2. Base Hospital Agreement - Chief Bentley discussed the new costs associated with the agreement including a nearly 100% increase in the annual drug box costs and quarterly billing for restock from out-dated medications and other supplies obtained to re-supply the box. There were other options; however, the option chosen would be less than the District trying to purchase items independently.

New Business -

1. Potato Patch Request - Chief Bentley has been contacted by an individual from the Potato Patch area regarding the possibility of being annexed into the District. The Chief said that he obtained approximate assessed valuation from the County. He noted that the financial and liability impacts would not provide the District the opportunity to provide the same level of service to that area with appropriate staffing and facilities. The Chief mentioned that he had discussions with the staff to look at other options and it was determined that a greater revenue would need to be generated to make the annexation feasible. Chief Bentley would contact the individual in Potato Patch and report his findings.

Adjournment

Gary Williams made a motion to adjourn the meeting and Terry Hammon seconded the motion. The motion carried. Meeting was adjourned at 8:22 P.M.

Dated this 5th day of September 2014 by: _____ **Board Clerk.**
Terry Hammon