

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday, May 03, 2016**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, May 03, 2016 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting –

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Board Chairman Bob Schulz, Board Vice-Chairman Gary Williams, Board Clerk Terry Hammon. Fire Chief Todd Bentley represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Gary Williams made a Motion to Approve the Minutes of the April 06, 2016 Regular Meeting, seconded by Terry Hammon, and it passed unanimously..

Public Appearances

LG Mace was in attendance and had no comments.

Chief's Report

1) Operations Update – Chief Bentley reported 6 medical calls 1 Smoke Investigation, 1 Dumpster Fire, 1 Wildfire and 1 unknown fire for a total of 10 calls for service. He mentioned that the personnel changes occurred and Bob Bieth was selected as the new firefighter. A Badge pinning for the newly promoted Captain position and Firefighter will take place when families can attend.

2) Grant Update – Chief Bentley mentioned that the WFHF grant application ranked 6th on the priority list for projects and that funding should exist for this application. He also reported on the SHSGP and that we should receive partial funding for the air compressor system and the IMT trailer requests. Chief Bentley said that there was no award yet for the dumpster project funding through the Ready-Set-Go program.

3) Miscellaneous – Chief Bentley mentioned th Pancake Breakfast / Firewise day event would take place Saturday May 7th at 0800.

Financial Reporting

1. Account Balances as of 05/02/2016:

- i. General Fund – (299,859.82)
- ii. Compass Bank Payroll – 75,192.16
- iii. Compass Bank Wildland – 3,119.72
- iv. Line of Credit – (100,000.00)
- v. Reserve Fund – 208.29
- vi. Accounts Receivable – 30,908.96
- vii. Taxes Receivable – 127,917.82

2. Financial Reports – March 2016

The March 2016 financial statements were provided by email and reviewed. *Terry Hammon made a motion to approve the Financial Reports, Gary Williams seconded and the motion passed unanimously.*

Old Business –

- 1. 2016-17 Tentative Budget** – Chief Bentley provided the line item tentative budget and stated that there were no changes from the worker’s compensation insurance renewal. The Tentative Budget will be as proposed at the Budget workshop. *Gary Williams made a motion to approve the Tentative Budget for FY2016-17. Terry Hammon seconded the motion and it passed unanimously.*
- 2. Fire District Financing** – Chief Bentley reported on the letter received from the County and the steps being taken to secure a Lease Purchase for existing apparatus in order to relieve the debt to Yavapai County. He also proposed a fund-raising campaign to provide the means of repaying the Lease Purchase. The 1000/\$250 campaign would be launched at the pancake breakfast and promoted on our website and through direct mail to the community. It would also be posted to the GCFFA social media sites.

New Business -

- 1. Worker’s Compensation Renewal/Resolution** – Chief Bentley presented the Worker’s Compensation resolution needed to renew the policy with Copperpoint. The resolution attributes wages to volunteer firefighters at the rate of \$1434 per month. *Terry Hammon made a motion to adopt the Resolution, Gary Williams seconded and the resolution was adopted.*
- 2. AZ State Forestry IGA** – Chief Bentley provided the IGA that was updated to provide clarity on the Worker’s Compensation language. There were no other significant changes from the IGA accepted last fall. *Terry Hammon made a motion to approve the IGA, Gary Williams seconded the motion and it passed.*

Board Member Comments - None.

Adjournment

Gary Williams made a motion to adjourn the meeting and it was seconded by Terry Hammon. The motion carried. Meeting was adjourned at 8:19 P.M.

Dated this 6th day of May 2016 by: _____ Board Clerk.

Terry Hammon