

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday September 02, 2008**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, September 02, 2008 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Bob Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the August 5, 2008 Regular Meeting and it passed unanimously.

Public Appearances

There were no appearances from the public.

Chief's Report

1. **GCWUA Fees** - Chief Bentley informed the Board that the Groom Creek Water User's Association will be increasing fess to the Fire District for the 1" meter and the connection to the Adeline storage tanks in advance of the proposed rate increase before the ACC.
2. **Miscellaneous** –
 - o Chief Bentley updated the board with the progress on the appeal to the IRS for the penalty fee waiver.
 - o Chief Bentley advised the Board of the pending Wildland Fire Certification Academy to be held at the fire station. He stated that Groom Creek personnel are instructing the class for Yavapai College.
 - o The Chief notified the board of the grants that are still pending and the denial notice from the Tohono O'odham Indian tribe for the wildland engine grant. He stated that they would apply again next year.
 - o The Chief informed the board that the agreement with the US Forest Service for prescribed fire assistance will be utilized in the near future and that they would continue to fund this agreement as necessary.

Financial Reports

Account Balances as of 08/04/08:
General Fund – (110,017.91)
Compass Bank – 2,992.99
Reserve Fund – 1,152.43
Accounts Receivable –141,816.34

1. Budget Report – budget report was sent by email. There were no questions at this time.

Old Business

1. **Station 43 Permit Update** – Chief Bentley told the board that the information needed to submit the permit application to the County was near completion and that we were still

waiting for the concrete quote which will include the soil sample needed. He estimated that the station costs would be around \$40,000 when it was completed.

2. **3rd Party Financing Quotes**– Chief Bentley said that he received only one additional quote at the meeting time and was still awaiting the quote from National Bank of AZ. after some discussion about the rates and the utilization of the funds, ***Terry Hammon made a motion to accept the lowest proposal pending receipt of the last bid. Gary Williams seconded the motion and it passed unanimously.***

New Business

1. **Facility Rental Fee** - Chief Bentley told the Board that he would like to consider implementing a facility use fee due to the impacts on the station from elections, water board meetings and the potential Yavapai College class. The fee schedule that was proposed after some discussion is:
 - a. \$65.00 for the small bays
 - b. \$100.00 for the engine bays
 - c. \$50.00 for the Park Ramada for groups over 20 including a \$25 cleaning deposit that will be refunded if left in satisfactory condition.

The fee schedule for the station facility will be imposed for groups that are not conducting business on behalf of the Groom Creek Fire District. ***Bob Schulz made a motion to approve the Facility Use Fee Schedule. Gary Williams seconded the motion and it passed***

Board Member Comments

None

Adjournment

Gary Williams made a motion to adjourn the meeting. Terry Hammon seconded the motion and it carried. Meeting was adjourned at 8:04 P.M.

Dated this 4th day of September 2008 by: _____ Board Clerk.

Terry Hammon