

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday August 5, 2008**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, August 5, 2008 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Bob Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Gary Williams, seconded by Terry Hammon, made a Motion to Approve the Minutes of the June 3, 2008 Regular Meeting and it passed unanimously.

Approval of minutes of Previous Special Meeting:

Gary Williams, seconded by Terry Hammon, made a Motion to Approve the Minutes of the June 27, 2008 Special Meeting and it passed unanimously.

Public Appearances

There were no appearances from the public.

Chief's Report

1. **Qwest Settlement** - Chief Bentley informed the Board that the County has made a distribution from the General Fund in the amount of \$583.30 to satisfy the Qwest Settlement.
2. **DVD Rental Machine** – The District has been in contact with DVD Now to provide a DVD Rental Machine. The company will be sending a local service person out to evaluate the site in the near future.
3. **Miscellaneous** –
 - Chief Bentley updated the board with the progress on the Audit and requested the Board to review the Management Discussion and Analysis (MD&A) document that will be included in the audit report.
 - The auditor also recommended the dissolution of the Groom Creek Firefighter's Association as a 501(c)3 and utilize a separate Fire District fund to accomplish the same task without having the reporting requirements associated with a separate organization.
 - Chief Bentley also advised the Board of the receipt of a notice of penalty related to the IRS Review. The Chief stated that the district would write a letter in an effort to abate the penalty.
 - The Chief requested board signature on a letter to authorize him to apply for grants. He said this was a requirement for applying for some of the tribal funding.
 - The Chief presented an authorized signature letter for the County Treasurer to update their records.

Financial Reports

1. Account Balances as of 08/04/08:
 - General Fund – (99858.18)
 - Compass Bank – 20984.59

Reserve Fund – 1,143.44
Accounts Receivable –135999.55

2. Budget Report – No budget report was presented for this meeting.

Old Business

1. **Government Capital Proposal** – Chief Bentley asked the Board to discuss the outcome of the Special Meeting. The Board stated that they were in agreement to pursue 3rd party financing as a means of satisfying the line of credit with the County. Chief Bentley stated that there were additional places to request quotes. The Board requested that the Chief obtain those quotes and would table the item until the next meeting.
2. **Station 43 Plans Request** – Chief Bentley requested the appropriation of \$750.00 to obtain the revised plans for the Spruce Mountain Station. *Gary Williams, seconded by Terry Hammon, made a Motion to approve the expenditure of \$750 for the plans. The motion carried.*

New Business

1. **Joint Dispatch IGA** - Chief Bentley told the Board the Joint Dispatch IGA was revised since it was previously passed and required new action. *Gary Williams, seconded by Terry Hammon, made a Motion to approve the Joint Dispatch Inter-Governmental Agreement. The motion passed unanimously*
2. **Grant Authorization Letter** – Chief Bentley presented this item as a part of the Chief’s Report. No action was necessary
3. **Surety Bond – Ambulance Title** – Chief Bentley requested the appropriation of \$793.49 to obtain a bonded title for the vehicle purchased from Pine-Strawberry Fire Department. *Terry Hammon made a motion to approve the expenditure. Gary Williams seconded the motion and it passed.*
4. **Communications Equipment Request** – Chief Bentley stated that the permit for the communication tower on Spruce Mountain was issued and that the communications equipment needs might be facilitated as the tower is being raised. The total expenditure for the communication equipment will be \$10,000 according to Chief Bentley. The Board approved the Chief to purchase the antenna and other connections necessary if this equipment will be able to be installed while the tower modifications are being completed. *Gary Williams, seconded by Terry Hammon, made a Motion to approve the purchase of the antenna and related equipment as necessary while the tower construction is being performed. The motion carried without dissent.*

Board Member Comments

None

Adjournment

Gary Williams made a motion to adjourn the meeting. Terry Hammon seconded the motion and it carried. Meeting was adjourned at 8:15 P.M.

Dated this 7^h day of August 2008 by: _____ Board Clerk.

Terry Hammon