

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday June 02, 2009**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, June 02, 2009 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Bob Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley and Assistant Chief Manzanedo represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Gary Williams, seconded by Terry Hammon, made a Motion to Approve the Minutes of the May 05, 2009 Regular Meeting and it passed unanimously.

Public Appearances

None

Chief's Report

1. **Grant Update** - Chief Bentley informed the Board of the status of the Title 3 funds applied for from Yavapai County. He told the Board of a grant for New Station Construction that would be applied for and the district will commit to 25% matching funds, although no match is required. The Chief also noted that Assistance to Firefighter Grant applications were submitted for a new engine and a training software package.
2. **Strategic Plan Review** – The Chief presented the Board with changes that were made to the strategic plan. He said the he and the Assistant Chief made the changes after a review of the plan at the half-way point of the 5-year plan.
3. **Fire Restrictions** – Chief Bentley advised that he issued a Fire Restriction Order effective on May 21 to mirror actions being taken on Federal and Private lands.
4. **Miscellaneous** – Chief Bentley presented the Board with the By-Laws of the Groom Creek Firefighter's Association. He stated that they were necessary for inclusion with the Special Use Permit being requested from the Forest Service for a recreation area.

Financial Reports

1. Account Balances as of 6/1/09:
 - General Fund – (7184.68)
 - Compass Bank – 17691.06
 - Line of Credit – (40169.90)
 - Reserve Fund – 1,158.04
 - Accounts Receivable –5411.38
2. Budget Report – Chief Bentley said that he expected to have approximately \$58,000 in revenue yet this year and that the year-end balance would be in the black with very little accounts receivables carrying over into next year.

Old Business

1. **Boundary Change** – Chief Bentley Presented the Board with Resolution 09-02 regarding the De-Annexation Request discussed at the Hearing of June 02 at 7:00 pm. He stated that the legal description met with the County Attorney’s and Assessor’s concerns. ***Terry Hammon made a motion to Adopt the Resolution, Gary Williams Seconded. Chairman Schulz made a request to notify the landowners of the decision and the ramifications associated with their request for de-annexation. The Resolution was adopted unanimously.***
2. **Shared Well** – Chief Bentley told the Board that he forwarded an email from the County Attorney. Chief Bentley stated that he would pursue the legal requirements with the fire district’s attorney to draft a contract with the landowner that satisfies the County’s concerns.

New Business

1. **Resolution 09-03 Application for Special Use Permit** – Chief Bentley presented the Board members with Resolution 09-03 authorizing the Groom Creek Firefighter’s Association to apply for a Special Use Permit for a recreation area to be located across Senator Highway from the proposed new station location. ***Bob Schulz made a motion to adopt the Resolution, Gary Williams seconded the motion and it passed unanimously.***

Board Member Comments

Board Clerk Terry Hammon commended the Staff of the Fire District for the work in the park and noted that their work saved over \$7,000 on the installation of the playground equipment and ramada.

Adjournment

Gary Williams made a motion to adjourn the meeting. Terry Hammon seconded the motion and it carried. Meeting was adjourned at 8:10 P.M.

Dated this 3rd day of June 2009 by: _____ Board Clerk.

Terry Hammon