

**MINUTES OF THE REGULAR MEETING OF THE
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS
HELD
Tuesday February 03, 2009**

A Regular Meeting of the Groom Creek Fire District Board of Directors was called to order on Tuesday, February 03, 2009 at 7:30 PM, at 1110 E. Friendly Pines Road - Prescott, Arizona.

Agenda: Regular Meeting

Roll Call

Present at the meeting were the following members of the Groom Creek Fire Board of Directors: Chairman Bob Schulz, Vice-Chairman Gary Williams and Board Clerk Terry Hammon. Chief Bentley and Assistant Chief Manzanedo represented the Fire District.

Approval of minutes of Previous Regular Meeting:

Terry Hammon, seconded by Gary Williams, made a Motion to Approve the Minutes of the January 06, 2008 Regular Meeting and it passed unanimously.

Public Appearances

None.

Chief's Report

1. **Grant Update** - Chief Bentley discussed the applications for the New Station under the 2009 EOC Grant and the Public Education program under the Fire Prevention and Safety Grant.
2. **Knoll De-annexation** – Chief Bentley informed the Board that the matter has been presented to the Fire District attorney since other information was not available.
3. **Audit Compliance** – Chief Bentley said that the district still has a few items to complete on the checklist from the auditor. Some of the policy changes will be addressed soon and some of the needs are in the New Business section for approval at the meeting.
4. **Miscellaneous** – Chief Bentley discussed the 2009 valuation for the district is anticipated to increase by 7.65% according to preliminary numbers from the County. He told the Board of the successful probation period completion by Asst. Chief Manzanedo and Captain Port. The Chief also advised the board that the health insurance provided by the fire district would completely cover the annual physicals needed for the full-time personnel.

Financial Reports

1. Account Balances as of 2/1/09:
 - General Fund – (84752.92)
 - Compass Bank – 10022.15
 - Reserve Fund – 1,154.94
 - Accounts Receivable –49428.79
2. Budget Report – A year to date budget report was emailed prior to the meeting. The Chief mentioned that the district revenue is 94,000 in excess of expenses so far. No other discussion took place.

Old Business

1. None

New Business

1. **Fire Safe File Cabinet** – Chief Bentley presented the board with online quotes for this item in order to comply with the audit. The lowest estimate was for \$968.99 including shipping. *Terry Hammon made a motion to approve the expenditure, Gary Williams seconded the motion and it passed.*
2. **Rope Rescue Equipment** – Chief Bentley requested the expenditure of \$2822 for rope rescue equipment needs. He stated that there was still over \$4000 remaining in the equipment budget. *Gary Williams made a motion to approve the expenditure, Terry Hammon seconded the motion and it passed.*
3. **2009-2010 Budget Workshop** – Chief Bentley requested a date be set for the budget workshop. The Board agreed to hold it on 2/27/09 at 1:00 pm.
4. **Resolution 09-01 Wells Fargo Lease Purchase Agreement** – Chief Bentley presented the board with Resolution 09-01 to enter into an agreement with Wells Fargo for the communications equipment and Spruce Mountain station. After the board reviewed the Resolution, Terry Hammon made a motion to adopt the resolution. It was seconded by Bob Schultz. The Resolution was adopted.

Board Member Comments

None

Adjournment

Terry Hammon made a motion to adjourn the meeting. Gary Williams seconded the motion and it carried. Meeting was adjourned at 8:03 P.M.

Dated this 6th day of February 2009 by: _____ Board Clerk.
Terry Hammon